



KANKAKEE COMMUNITY COLLEGE
District 520

March 11, 2019

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Patrick Martin, Chair
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Brad Hove
Mr. William Orr
Mr. Todd Widholm
Melany Villagomez, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the February 11, 2019 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Martin
ABSTAIN: Widholm
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the March 11, 2019 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A, 1D AND 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A, 1D and 1Y-OS programs as presented.

***APPROVAL OF TUITION COURSE REIMBURSEMENTS**

The administration recommended the Board approve four tuition course reimbursements as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for a switch refresh at an estimated cost of \$121,000, and for the second phase of the replacement of the central steam boiler plant and first phase of the replacement chiller plant at an estimated cost of \$1,800,000. Dr. Gardner shared pictures of the old boiler and the first new boiler.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bid for a College Drive roadway project to Advantage Paving Solutions in the amount of \$177,471.28. Motion was made by Mr. Orr and seconded by Mr. Frey to award the bid as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF COMPUTER LAB PROJECT

The administration recommended the Board approve an additional expanded computer lab in the Health Careers Division. Two current labs, with seating of 52 and 28, are inadequate for the approximately 450 students enrolled in various divisional programs. Motion was made by Mr. Hove and seconded by Mrs. Boicken to approve the creation of an expanded computer lab in the Health Careers Division at an estimated cost of \$190,000. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF REVISED 2019 BOARD MEETING SCHEDULE

The administration recommended the Board approve a revision to the calendar for the 2019 Board of Trustee meetings. The Monday, May 13, 2019 Board meeting would be changed to Tuesday, May 14, 2019. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the calendar revision as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF A RESOLUTION AUTHORIZING AND PROVIDING FOR AN INSTALLMENT PURCHASE AGREEMENT FOR THE PURPOSE OF PAYING THE COST OF PURCHASING REAL OR PERSONAL PROPERTY, OR BOTH, IN AND FOR THE COMMUNITY COLLEGE DISTRICT NO. 520, COUNTIES OF KANKAKEE, WILL, GRUNDY, LIVINGSTON, FORD AND IROQUOIS AND STATE OF ILLINOIS, AND FOR THE ISSUE OF \$5,520,000 DEBT CERTIFICATES, SERIES 2019, OF SAID COMMUNITY

COLLEGE DISTRICT EVIDENCING THE RIGHTS TO PAYMENT UNDER SAID AGREEMENT, PROVIDING FOR THE SECURITY FOR AND MEANS OF PAYMENT UNDER SAID AGREEMENT OF SAID CERTIFICATES, AND AUTHORIZING THE SALE OF SAID CERTIFICATES TO THE PURCHASER THEREOF

The administration recommended Board approval of the debt certificate resolution in the amount of \$5,520,000 as described above. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the debt certificate resolution as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

INFORMATION

Foundation Executive Director Kelly Myers provided a Foundation update. She specifically noted that 300 students applied for scholarships, and a scholarship orientation is planned for June. The Alumni Office will hold Linked-In workshops for KCC graduates.

President Avendano provided his oral report to the Board. He noted that the new minimum wage increase will have a monetary impact on the college of approximately \$300,000+ over seven years. Dr. Avendano shared the five goals of KCC's FY20-FY22 Strategic Plan, and he thanked Dr. Boyd and his team for their work on the Strategic Plan. With respect to a potential capital bill, he asked the Board to consider the cost of a lobbyist to procure funds for KCC. Nucor representatives will tour ATEC this week. Administration, responding to the Board's desire for the college's continued presence in Iroquois County, is working on short-term and long-term solutions for the relocation of the South Extension Center. Dr. Avendano thanked the Board for their attendance at the Illinois State Scholars Dinner and remarked that he received several commitments, via email, that students plan to attend KCC.

Trustee Orr provided a report to the Board. He attended the March ICCTA meetings in Naperville. He participated in roundtable discussion, which included the following: impact of the new minimum wage increase; on-campus time requirements for full-time faculty; ways to attract a broader student base; legalized marijuana; and e-sports clubs. Chair Martin thanked Trustee Orr for attending the meetings.

Student Trustee Villagomez provided her report to the Board. Phi Theta Kappa students will attend the Catalyst Convention in April in Orlando. SAC plans a "Herstory" display in honor of Women's History Month. On March 27 the college will host guest lecturer Jean Sparrow, communication consultant, speaker and educator, who will talk about social media presence. Also on March 27, there will be a Heartland Blood Drive on campus, as well as the opportunity to view the movie "Oceans 8" to celebrate women in film. Students are invited to attend a Chicago Bulls game on March 20. ICCB/SAC met regarding how to appeal to legislators on Student Advocacy Day, April 8 in Springfield. The Criminal Justice Club will host a "Damsel in Defense" workshop.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for January 31, 2019 and the Investment and Financial Summary report for February 28, 2019. Motion was made by Mr. Widholm and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm
ABSTAIN: Martin
NAYS: None
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,045,754.78, sixteen (16) purchase order requisitions over \$5,000, and special bills totaling \$23,854.00 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

The Board went into closed session at 5:58 p.m. The Board returned at 6:11 p.m. Motion was made by Mrs. Boicken and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Orr to approve matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval of Tenure Award and Re-employment of Non-Tenured Faculty
- (5) Revision of the Full-Time Credit Division Overload Summary for Spring 2019

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:12 p.m. was made by Mr. Frey and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary