



KANKAKEE COMMUNITY COLLEGE
District 520

May 14, 2019

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:02 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Patrick Martin, Chair
Mr. Brad Hove, Vice Chair
Mr. Todd Widholm, Secretary
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Jerald Hoekstra
Mr. William Orr
Melany Villagomez, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda.

BOARD PRESENTATION

Mark Stevenson - Professor, Welding Technology, Tim Marcotte – Adjunct Faculty, Machine Tool Program, and KCC student Andrew Paynter presented Chair Martin, past Chair Hoekstra and Dr. Avendano with commemorative gavels. Past Chair Van Voorst will also receive a gavel. The Board thanked them for the gavels which were manufactured at the Manufacturing & Industrial Technology Center (MITC).

MATTER OF PERSONNEL

The Board concurred that they would not convene to closed session for Collective Negotiating Matters pursuant to 5 ILCS 120/2(c)(2). The Board reviewed one matter of personnel. By consent, motion was made by Mr. Hove and seconded by Mr. Frey to approve the Matter of Personnel Item 1 as presented and recommended by the administration below:

- (1) Approval of Adjunct Faculty Association Contract – Academic Years 2020-2023

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

Chair Martin and Adjunct Faculty Association President Tinker Parker signed the contract.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the April 8, 2019 Board meeting for approval. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin
ABSTAIN: Boicken
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mrs. Boicken and seconded by Mr. Orr to approve the May 14, 2019 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A program as presented.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept the grant awards from The Workforce Board as presented.

APPROVAL OF TUITION COURSE REIMBURSEMENTS

The administration recommended the Board approve one tuition course reimbursement as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bid for a server refresh to CDW Government in the amount of \$79,247.77. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to award the bid as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

APPROVAL OF BOARD POLICY REVISION – SECOND READING

The administration recommended the Board approve as a second reading a revision to the Board's terms of office policy, 123.00 Officers and Appointees of the Board. Motion was made by Mr. Frey and seconded by Mr. Hoekstra to approve and adopt the policy revision as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

APPROVAL OF A RESOLUTION HONORING STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

The administration recommended the Board approve and sign a resolution commending Melany Villagomez for her service as Student Representative to the Board for 2018-2019. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the resolution as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

INFORMATION

President Avendano provided his report to the Board. He thanked the Board, commencement committee, and the Physical Plant and Security departments for their support and attendance at commencement. New Foundation Board members include Michael Moloney, John Keigher and Lisa Dugan. With two weeks left in the legislature, the focus is on a capital bill for vertical and horizontal projects. KCC's appeal for three capital projects is in front of legislators. KCC has received approximately 80% in state appropriations this year to date. Dr. Avendano encouraged the Board to attend the Adult Education graduation ceremony, May 16, 6 pm.

Trustee Frey gave his report to the Board. He encouraged Board attendance at the ICCTA Annual Convention and Banquet, June 7-8, in Itasca, when trustee training will take place. The search for ICCTA Executive Director Michael Monaghan's replacement has been narrowed down to seven candidates. Mr. Frey thanked the Foundation for the generous floral arrangement given to scholarship donors.

SBOT Villagomez provided her report to the Board. Phi Theta Kappa's service project is packing books for the LRC in anticipation of the library's temporary relocation. Eight students participated in SAC's talent competition, KCC's Got Talent. Over \$300 was raised for the bus shelter renovation which will be completed over the summer. Ms. Villagomez thanked the Board for her phenomenal experience as student representative. Chair Martin stated that KCC was a better place because of Ms. Villagomez.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for March 31, 2019 and the Investment and Financial Summary report for April 30, 2019. Motion was made by Mr. Frey and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm
ABSTAIN: Martin
NAYS: None
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,757,565.99, eleven (11) purchase order requisitions over \$5,000, and a special bill in the amount of \$863.00 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1, 2-c-2, 2-c-11 and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board went into closed session at 5:32 p.m. The Board returned at 5:40 p.m. Motion was made by Mr. Boicken and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Orr to approve matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval of Salary Increase for Fiscal Year 2020
- (5) Revision of the Full-Time Credit Division Overload Summary for Spring 2019

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

Dr. Avendano provided a review of the closed session discussion minutes for the following meeting date: November 13, 2018, December 7, 2018, December 11, 2018, January 14, 2019, January 16, 2019, February 11, 2019, March 11, 2019 and April 8, 2019. Due to the continued need for confidentiality, Dr. Avendano recommended the Board approve the closed session minutes without release. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the closed session minutes without release. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:42 p.m. was made by Mrs. Boicken and seconded by Mr. Widholm. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary