



KANKAKEE COMMUNITY COLLEGE
District 520

March 9, 2020

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:01 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Brad Hove, Vice Chair
Mr. Todd Widholm, Secretary
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Jerald Hoekstra
Mr. William Orr
Ms. Daisy Solorzano, Student Representative

Also attending:

Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda

APPOINT A CHAIRMAN PRO TEM

In the absence of Chair Martin at said meeting, Mr. Widholm called for a Chair *Pro Tem*. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to name Brad Hove as Chair *Pro Tem* for the March 9, 2020 Board of Trustees meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove
NAYS: None
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the February 10, 2020 Board meeting for approval. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mr. Hoekstra to approve the March 9, 2020 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant addition to the TAA program as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for a backup tape library upgrade at an estimated cost of \$64,000 and for Phase IV of the main boiler/chiller plant renovation project at an estimated cost of \$1,393,000.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL TO ACCEPT GRANT AWARDS

The administration recommended the Board accept grant awards from The Workforce Board for Trade Adjustment Assistance-Kankakee and Livingston Counties in the amounts of \$2,706 and \$17,459.48 for the period October 1, 2019 through June 30, 2020. Motion was made by Mrs. Boicken and seconded by Mr. Orr to approve the grant awards as presented.

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD(S)

The administration recommended the Board approve proceeding with bids for a switch refresh from Imperium Data Networks in the amount of \$77,500.17 and for smart room equipment from Ruder Technologies in the amount of \$28,630. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to approve awarding the bids as presented.

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF FURNITURE PURCHASE FOR THE STUDENT SUCCESS CENTER

The administration recommended the Board purchase furniture for the Student Success Center in the total amount of \$418,049.91; the amount was included in the project's budget. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to approve the furniture purchase as presented.

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF REQUEST TO PURCHASE SERVERS FROM DELL DIRECT

The administration recommended the Board approve the purchase of nine (9) servers from Dell Direct in an amount not to exceed \$205,000. The college has a total of 28 physical servers. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the purchase of servers as presented.

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL TO RENEW LEARNING MANAGEMENT SYSTEM AGREEMENT

The administration recommended the Board approve the renewal purchase of the Learning Management System from Instructure Inc. at a total cost of \$190,308. Motion was made by Mr. Hoekstra and seconded by Mr. Widholm to approve the Learning Management System renewal as presented.

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF RESOLUTION HONORING FULL-TIME RETIREE

The administration recommended the Board approve and sign a resolution honoring KCC retiree Brenda Newman for her years of service at the college. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the resolution as presented.

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

INFORMATION

Dr. Boyd provided his report to the Board. He thanked the Board for touring Kankakee High School's new construction and for attending the IL State Scholar Dinner. Spring Break started today. Staff participated in a professional development presentation on emotional intelligence for Days of Learning; a second presentation on Equity, Diversity and Inclusion will take place on March 11. Administration is making continuity plans and preparing messaging in the event of a campus closure due to the coronavirus; all inquiries should be directed to Dr. Boyd. Lt. Gov. Juliana Stratton toured campus last month and met with students and administration. Both basketball teams had winning seasons, and the women advanced to the NJCAA national tournament in Port Huron, MI. Coach Denson is one win away from his 500th win. Baseball and softball seasons are underway. Administration has received results from the SENSE survey, which assesses student engagement; the data will be reviewed and shared with the Board. Gov. Pritzker's proposed budget is very generous to community colleges.

Foundation Executive Director Kelly Myers shared an update with the Board. Highlights included an increase in scholarship applications, a new endowed manufacturing scholarship, and a Women's Giving Circle event on April 20 at Flight 102.

Trustee Frey gave his report to the Board. The Illinois Community College Trustees Association will meet March 13-14 at Heartland Community College. An ICCTA regional meeting will take place at Joliet Junior College on a date to be determined in March. Lobby Day will take place on April 29 in Springfield.

SBOT Solorzano gave her report to the Board. The Student Advisory Committee (SAC) is planning for, and educating students about, a student government association for next academic year. KCC's Food Pantry will celebrate its 2nd year anniversary on March 18 with a Mardi Gras theme. Ms. Solorzano is coordinating a food drive with Maurice's in Bourbonnais to benefit the food pantry. Phi Theta Kappa's induction ceremony will take place on March 24. ICCB SAC will meet on March 20 at Lincoln Land College to discuss their plans for Student Advocacy Day. Ms. Solorzano held a "Spill the Tea" on campus to obtain student's responses to a survey, and she offered walking tacos in return; she shared the survey results with the Board.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for January 31, 2020 and the Investment and Financial Summary Report for February 29, 2020. Motion was made by Mr. Orr and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,709,171.41, sixteen (16) purchase order requisitions over \$5,000, and one (1) special bill in the amount of \$22,916 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, probable or pending litigation and matters of real property, pursuant to Sections 2-c-1, 2-c-11 and 2-c-5 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

The Board went into closed session at 5:37 p.m. The Board returned at 6:00 p.m. Motion was made by Mr. Orr and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve Matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval of Revision of the Full-Time Credit Division Overload Summary for Spring 2020
- (5) Approval of Position Descriptions

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:01 p.m. was made by Mr. Widholm and seconded by Mr. Frey. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chair *Pro Tem*

Secretary