



**Kankakee Community College
Board of Trustees
June 8, 2020 – Agenda**

Public Via Computer:

<https://us02web.zoom.us/j/89852191212?pwd=MzJESGdqVhQVW5PYVZPL3BYZnpjUT09>

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Webinar ID: 898 5219 1212

1. Call to Order/Roll Call.....Board Chair
2. Public Comment.....Board Chair
3. Introduction of Guests/Recognition.....Board Chair
4. Amendments or Changes to Published Agenda.....Board Chair
5. Approval of Minutes.....Board Chair
 - May 11, 2020 - Board Meeting
6. Approval of Consent Agenda Action Items (**items preceded by asterisk**).....Board Chair
7. Approval of Action Items Remaining & Presentation of Information Items....Board Chair

A. Action Items

- *(1) Approval of Tuition/Course Reimbursement (A-1)
- *(2) Update on Budget Preparation and Request to Operate Within Budget Draft (A-3)
- *(3) Approval of Request for Bids (A-5)
 - ◆ VM Ware
 - ◆ Capital Development Board Project for Building Facade Repairs
- (4) Approval of Contract Award(s) (A-7)
 - ◆ Cisco Network Switches
- (5) Consideration of Audit Proposal for Fiscal Year 2020 (A-9)
- (6) Approval of Resolutions Honoring Full-Time Retirees (A-11)
- (7) Approval of KCC Return to Work Plan (A-13)
- (8) Approval to Proceed with Planning for the Technology Building Renovation (A-17)

B. Information Items

- (1) President and Trustee Reports
 - (2) KCC Foundation Update (I-1)
8. Approval of Finance Items.....Board Chair
- A. Finance Items
- (1) Approval of Short Term Investments – none
 - (2) Approval of Financial Reports (subject to audit) (F-1)
 - ◆ Reconciled Cash By Fund – April 30, 2020
 - ◆ Investment and Financial Summary – May 31, 2020
 - (3) Approval of Bill Summary and Travel Expenses (F-7)
 - ◆ Purchase Order Requisitions Over \$5,000
 - ◆ Special Bill(s)
 - ◆ AP Check Register
9. Convene to Closed Session.....Board Chair
10. Reconvene to Open Session.....Board Chair
11. Closed Session Action Items.....Board Chair
- A. Personnel Matters pursuant to 5 ILCS 120/2(c)(1)
- Approval of Beth Nunley’s employment contract for the position of vice president for business affairs from July 1, 2020 through June 30, 2021 at a salary of \$120,000.
- B. Probable or Pending Litigation pursuant to 5 ILCS 120/2(c)(11)
12. Adjournment.....Board Chair

ADMINISTRATIVE CONTRACT

Kankakee Community College
Kankakee, Illinois

The Board of Trustees of Community College District 520 of the Counties of Kankakee, Iroquois, Livingston, Grundy, Will and Ford, State of Illinois, hereby agrees to employ **BETH NUNLEY as VICE PRESIDENT FOR BUSINESS AFFAIRS** for the 2020-2021 fiscal year. The fiscal year shall begin on July 1 and end on June 30.

The administrator will be assigned duties which are consistent with her educational and experiential qualifications.

The administrator agrees to perform faithfully and to discharge all assigned duties to the satisfaction of the College, and to abide by all policies, rules, and regulations adopted by the Board of Trustees. The administrator’s employment may be changed or modified from time to time by the College at its sole discretion. In addition, the administrator’s employment may be terminated for cause as described in the Personnel Policy and Procedures Handbook.

In addition to her annualized salary of \$120,000, she will be eligible to receive up to \$5,000 for moving expenses and up to \$1,000 for temporary housing if relocating within District 520 within 12 months of hire.

On or before June 15, 2021, notification as to renewal of appointment will be given. Such renewal is neither automatic nor to be expected.

The administrator has ten days after the date of official board action as shown below to accept or reject this contract. If she fails to accept the offer within this time period, this position will be declared open.

_____ Date

_____ President

_____ Chairman, Board of Trustees

_____ Secretary, Board of Trustees

I accept the contract as described above.

_____ Yes _____ No

_____ Date

_____ Administrator