

KANKAKEE COMMUNITY COLLEGE  
District 520

March 8, 2010

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman  
Mr. Jerald W. Hoekstra, Vice Chairman  
Mr. J. Dennis Marek, Secretary  
Mr. Brad Hove  
Kristin McCarty, Student Representative to the Board

Also attending:

Dr. John Avendano, President  
Administrative Staff

### **BOARD RECOGNITION**

The Board recognized and thanked the staff in the Financial Aid office – Director John Perry, Jean Zak, Kris Blum, Brenda Newman and Michelle Hasik for their dedicated service to the students of Kankakee Community College. Chair VanVoorst made mention that he has always heard complimentary things about our financial aid operations and commended the staff. Dr. Avendano noted their dedication is reflected in their excellent work.

### **APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the February 16, 2010, Board meeting for approval. Motion was made by Mr. Marek and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, VanVoorst  
NAYS: None  
Motion Carried

### **APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Items)**

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the March 8, 2010, Consent Agenda Action Items 1 through 3 as follows:

#### **\* APPROVAL OF 1A, 1AS, 1D 1DS AND 1DQS PROGRAM PARTICIPANTS**

The administration recommended ten (10) participant additions to the programs.

#### **\* APPROVAL OF PERMIT APPLICATIONS**

The administration recommended the Board approve the permit application for the July 23, 2010, Foundation Golf Outing as presented.

#### **\* APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for the asbestos abatement Phase I building project.

On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF CONTRACT AWARD(S) AND AUTHORIZATION TO PURCHASE**

The administration recommended the Board approve awarding the bid for the replacement of servers to SWC Technology Partners, Inc., Oak Brook, Illinois, for \$73,999.00 as bid. Motion was made by Mr. Hoekstra and seconded by Mr. Marek to approve awarding the bid as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF CONSENT TO ACCEPT PAYMENT IN LIEU OF TAXES**

The administration recommended the Board approve and accept a payment in lieu of taxes in the amount of \$6,170.92 for the 2009 assessment year for online wind turbines of the Streator Cayuga Ridge Wind Farm Project located in the KCC district as presented. Motion was made by Mr. Marek and seconded by Mr. Hove to approve and accept the payment as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board and Student Representative McCarty presented her oral report to the Board. Information Items were reviewed.

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the reconciled cash report for January 31, 2010, and the Investment and Financial Summary report for February 28, 2010. Motion was made by Mr. Marek and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

**APPROVAL OF BILL SUMMARY AND PAYMENTS**

Bills totaling \$4,580,875.37 and five (5) purchase order requisitions over \$5,000 were presented for Board review. Motion was made by Mr. Marek and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, VanVoorst

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating matters, business and probable or pending litigation pursuant to Sections 2-c-1, 2-c-2, 2-c-6, and 2-c-11 of the Illinois Open Meetings Act. Motion was made by

Mr. Hoekstra and seconded by Mr. Hove. On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:23 p.m. The Board returned at 5:37 p.m. Motion was made by Mr. Hove and seconded by Mr. Marek to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

\* By consent motion, motion was made by Mr. Hove and seconded by Mr. Marek to approve matters of personnel – Items 1-6 as presented and recommended by the administration as enumerated below:

Matters of Personnel:

- (1) Approval of Corporate and Continuing Education Contracts
- (2) Approval of Student Employment Matters
- (3) Approval of Revisions to Full-Time Credit Division Overload Summary for 2009-10
- (4) Approval of Additions to the Part-time Instructor List, Credit Division,  
for Spring Semester, 2009
- (5) Approval of Position Description(s)
- (6) Approval of Employment Matters

On roll call, the vote was:

AYES: Hoekstra, Hove, Marek, VanVoorst

NAYS: None

Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:38 p.m. was made by Mr. Hove and seconded by Mr. Hoekstra. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

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Chairman

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Secretary