

KANKAKEE COMMUNITY COLLEGE  
District 520

February 14, 2011

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman  
Mr. Jerald W. Hoekstra, Vice Chairman  
Mr. Brad Hove, Secretary  
Mr. Richard Frey  
Mr. Patrick Martin  
Mrs. Betty Meents  
Mr. Todd Widholm  
Tyler Fuller, Student Representative to the Board

Also attending:

Dr. John Avendano, President  
Mr. Robert LaBeau, Legal Counsel  
Administrative Staff

**There was no public comment. Change to agenda made to not have an initial closed session.**

**BOARD RECOGNITION**

The Board recognized and thanked Dr. Scott Stewart and Rich Soderquist for their presentation to the Board of courtyard design information for review and consideration.

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the January 10, 2011, Board meeting for approval. Motion was made by Mr. Hoekstra and seconded by Mrs. Meents to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst  
NAYS: None  
ABSTAIN: Frey  
Motion Carried

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the February 7, 2011, Board planning meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst  
NAYS: None  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Items)**

The consent agenda items were presented for approval. By consent, motion was made by Mr. Martin and seconded by Mr. Frey to approve the February 14, 2011, Consent Agenda Action Items 1 through 3 as follows:

**\* APPROVAL OF 1A, 1D AND 1DS PROGRAM PARTICIPANTS**

The administration recommended three (3) participant additions to the programs.

**\* APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payment to the one (1) staff member in compliance with the Board's Tuition/Course Reimbursement Policy.

**\* APPROVAL TO ACCEPT FUNDS**

The administration recommended the Board accept the grant awards as presented.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**REAFFIRMATION OF THE MISSION, VISION, CORE VALUES AND PHILOSOPHY OF KANKAKEE COMMUNITY COLLEGE**

The administration recommended the Board reaffirm the Mission, Vision, Core Values and Philosophy of Kankakee Community College as presented. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to reaffirm the Mission, Vision, Core Values and Philosophy of Kankakee Community College as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**ACCEPTANCE OF FIRST READING OF INVESTMENT POLICY**

The administration recommended the Board review the additions/revisions in the investment policy and accept the proposed revisions as a first reading in preparation for a second reading for approval. Motion was made by Mr. Hove and seconded by Mr. Frey to accept the first reading in preparation for a second reading as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF RECOMMENDED ADDITIONS, DELETIONS AND REVISIONS TO THE COURSE FEES LIST**

The administration recommended the Board approve the course fees as presented effective Summer 2011. Motion was made by Mr. Hoekstra and seconded by Mr. Widholm to approve the revisions to the course fees as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF TUITION INCREASE**

The administration recommended the Board approve an increase of \$8 in the current tuition rate to \$97 resulting in a total tuition and fee rate of \$107, before lab fees, effective Summer Term, 2011, and the Board designate \$2 of the \$8 increase for facility enhancements. Motion was made by Mr. Hove and seconded by Mrs. Meents to approve the tuition increase as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Fuller presented oral reports to the Board. Information Items were reviewed.

**APPROVAL OF SHORT TERM INVESTMENTS**

The administration presented two (2) short-term investments issued January 7, 2011. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the investments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the reconciled cash report for December 31, 2010, and the Investment and Financial Summary report for January 31, 2011. Motion was made by Mrs. Meents and seconded by Mr. Hoekstra to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

**APPROVAL OF BILL SUMMARY AND PAYMENTS**

Bills totaling \$4,912,639.43, seven (7) purchase order requisitions over \$5,000, and three (3) special bills totaling \$6,017.59 were presented for Board review. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, business and probable or pending litigation pursuant to Sections 2-c-1, 2-c-2, 2-c-6, and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hoekstra and seconded by Mr. Martin. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:43 p.m. Vice-Chair Hoekstra departed at 5:48 pm. The Board returned at 6:10 p.m. Motion was made by Mrs. Meents and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

### **MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent motion, motion was made by Mr. Widholm and seconded by Mrs. Meents to approve matters of personnel -- Items 1-8 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment
- (3) Approval of Payment to Instructor, Credit Division, for Fall, 2010
- (4) Approval of Additions to the Adjunct Instructor List, Credit, Spring, 2011
- (5) Approval of Full-Time Credit Division Overload Summary for 2010-11
- (6) Approval of Employment Matters
- (7) Approval of Tenure Awards and Re-employment of Non-Tenured Faculty
- (8) Approval of Organizational Structure

On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

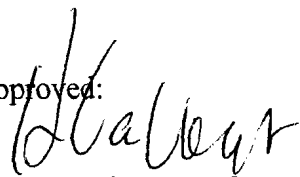
President Avendano officially welcomed Julia Waskosky as the new Dean of Student Development. Dean Waskosky stated it was an honor and privilege to accept this new position and thanked Dr. Avendano for his inspiration. The Board members welcomed and congratulated Dean Waskosky on the appointment.

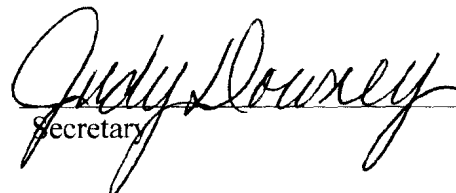
### **ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:13 p.m. was made by Mr. Frey and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:   
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Chairman

  
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Secretary