

KANKAKEE COMMUNITY COLLEGE
District 520

April 11, 2011

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 4:00 p.m. in the Board Room on campus. Those in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Jerald W. Hoekstra, Vice Chairman
Mr. Brad Hove, Secretary
Mr. Richard Frey
Mr. Patrick Martin
Mrs. Betty Meents
Mr. Todd Widholm
Tyler Fuller, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Mr. Robert LaBeau, Legal Counsel
Administrative Staff

There were no public comments or changes to the posted agenda.

BOARD RECOGNITION

The Board recognized and thanked the newly tenured faculty. Those present were Dcisy Anderson, John Bordeaux, Diane Buswell, Diane Goldenstein, Martha Makowski, Mary Steichen; and Jessica Corbus (not present).

APPROVAL OF MINUTES

The minutes from the March 14, 2011, Board meeting were presented for approval. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEM (* indicates Consent Agenda Items)

The consent agenda item was presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Widholm to approve the April 11, 2011, Consent Agenda Action Item 1 as follows:

*** APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for the replacement switches and the sculpture project.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bid for the replacement of servers and the network access control (Phase 1). Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve awarding the bid and authorizing purchases as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF RESOLUTIONS HONORING RETIRING FULL-TIME EMPLOYEES

The administration recommended the Board approve the resolutions honoring Barbara Arseneau, Debbie Blomer, Robert LeMaire, Mary Jo Martyn, and Ailee Niemeyer as presented. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the resolutions as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

APPROVAL OF THE RESOLUTION HONORING THE STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

The administration recommended the Board approve the resolution commending Tyler Fuller for his service as student representative to the Board of Trustees. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the resolution as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Fuller presented oral reports to the Board. Information Items were reviewed. Mr. Michael Nemeth has been selected to serve as the next Student Representative to the Board of Trustees for Kankakee Community College.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for February 28, 2011, and the Investment and Financial Summary report for March 31, 2011. Motion was made by Mr. Hove and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,461,382.08, eleven (11) purchase order requisitions over \$5,000, and two (2) special bills totaling \$9,241.00 were presented for Board review. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, business and probable or pending litigation pursuant to Sections 2-c-1, 2-c-2, 2-e-5, and 2-c-11. Motion was made by Mr. Martin and seconded by Mr. Frey. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

The Board went into closed session at 4:41 p.m. The Board returned at 5:42 p.m. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent motion, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of personnel – Items 1-9 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment Matters
- (3) Approval of Revisions to Full-Time Credit Division Overload Summary for 2010-2011
- (4) Approval for Payment Authorization to Youth Participants in KCC's Youth Program Services
- (5) Approval of Employment Matters
- (6) Approval of Position Description and Request to Hire
- (7) Approval of Position Descriptions
- (8) Approval of Divisional Organizational Charts
- (9) Revised: Approval of Employment Matters – Walk In

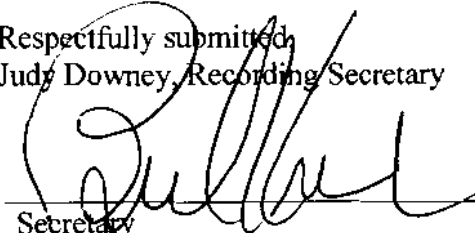
On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Widholm, VanVoorst
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:52 p.m. was made by Mr. Martin and seconded by Mr. Hoekstra. On voice vote, the motion was unanimously approved.

Approved: 
Chairman

Respectfully submitted,
Judy Downey, Recording Secretary

Secretary