

KANKAKEE COMMUNITY COLLEGE
District 520

March 12, 2012

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Jerald W. Hoekstra, Vice Chairman
Mr. Brad Hove, Secretary
Mr. Richard Frey
Mrs. Betty Meents
Michael Nemeth, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Mr. Robert LaBeau, Legal Counsel
Administrative Staff

There was no public comment or changes to the published agenda.

BOARD RECOGNITION

The Board recognized the Baccalaureate Scholars, Study Abroad Students, and the Student Ambassadors.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the February 13 2012, Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Meents, VanVoorst
NAYS: None
ABSTAIN: Frey
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hoekstra and seconded by Mr. Frey to approve the March 12, 2012, Consent Agenda Action Items 1 and 2 as follows:

*** APPROVAL OF 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended one (1) participant addition to the programs.

*** APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for four (4) water heaters and two (2) pickup trucks.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, VanVoorst

NAYS: None

Motion Carried

APPROVAL TO PROCEED WITH ILLINOIS GREEN ENERGY NETWORK GRANT PROJECT

The administration recommended the Board approve proceeding with securing quotes and awarding the project for lighting improvements as presented. Motion was made by Mr. Hove and seconded by Mrs. Meents to proceed as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Nemeth presented oral reports to the Board. Information Items were reviewed.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for January 31, 2012, and the Investment and Financial Summary report for February 29, 2012. Motion was made by Mr. Hove and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$4,668,141.75, twelve (12) purchase order requisitions over \$5,000, and special bills totaling \$17,746.00 were presented for Board review. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, VanVoorst

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and real property pursuant to Sections 2-c-1 and 2-c-5 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:52 p.m. The Board returned at 6:17 p.m. Motion was made by Mrs. Meents and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent motion, motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve matters of personnel – Items 1-7 as presented and recommended by the administration as enumerated:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment
- (3) Approval of Revisions to Full-Time Credit Division Overload Summary for 2011-12
- (4) Approval of Revisions to the Adjunct Instructor List for Credit Division,
Fall Semester, 2011
- (5) Approval of Payment to Instructor, Credit Division, for Spring Semester, 2012
- (6) Approval of Position Descriptions
- (7) Approval of Employment Matters

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, VanVoorst
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:18 p.m. was made by Mr. Frey and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

Chairman

Secretary