

KANKAKEE COMMUNITY COLLEGE
District 520

April 16, 2012

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Hugh E. VanVoorst, Chairman
Mr. Jerald W. Hoekstra, Vice Chairman
Mr. Brad Hove, Secretary
Mr. Richard Frey
Mr. Patrick Martin
Michael Nemeth, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Mr. Robert LaBeau, Legal Counsel
Administrative Staff

There was no public comment or changes to the published agenda.

BOARD RECOGNITION

The Board recognized and thanked the full-time tenured faculty and the student officers of Phi Theta Kappa.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the March 12, 2012, Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Items)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Frey to approve the April 16, 2012, Consent Agenda Action Items 1 and 2 as follows:

*** APPROVAL OF 1D AND 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended four (4) participant additions to the programs.

*** APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting bids for replacement of servers, replacement of network switches, print management and virtualizing a student computer lab.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, VanVoorst
NAYS: None
Motion Carried

APPROVAL OF CONTRACT AWARD(S) AND AUTHORIZATION TO PURCHASE

The administration recommended the Board approve awarding the bid for four (4) hot water heaters to Glade Plumbing and Heating for \$27,700.00 and two (2) pickup trucks to Brown & Brown Chevrolet & Hyundai, Inc. for \$47,236.00 as bid. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve awarding the bids as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Martin, VanVoorst

NAYS: None

Abstain: Hove

Motion Carried

RESOLUTION HONORING STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

The administration recommended the Board approve and issue a resolution commending Michael Nemeth for his service as student representative to the Board of Trustees. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to approve the resolutions as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, VanVoorst

NAYS: None

Motion Carried

RESOLUTIONS HONORING FULL-TIME EMPLOYEES

The administration recommended the Board approve the Resolutions honoring Linda Antons, Bonnie Bergeron, Vicky Dubie, Linda Earls, Joan Gross, Greg Keel, David Meredith, Lee Schrock, and Kathy Weber, as presented. Motion was made by Mr. Frey and seconded by Mr. Hoekstra to approve the resolution as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, VanVoorst

NAYS: None

Motion Carried

APPROVAL TO AWARD ATHLETIC TUITION WAIVERS FOR THE MEN'S SOCCER PROGRAM

The administration recommended the Board approve up to 11 tuition waivers for men's soccer. Motion was made by Mr. Hove and seconded by Mr. Frey to approve up to eleven (11) tuition waivers for men's soccer as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, VanVoorst

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Nemeth presented oral reports to the Board. Information Items were reviewed. Mr. Taylor O'Connor was named the Student Representative to the Board of Trustees for the 2012-2013 academic year.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for February 29, 2012, and the Investment and Financial Summary report for March 31, 2012. Motion was made by Mr. Frey and seconded by Mr. Martin to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,714,018.81, twelve (12) purchase order requisitions over \$5,000, and special bills totaling \$11,416.00 were presented for Board review. Motion was made by Mr. Hove and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, VanVoorst

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, and real property pursuant to Sections 2-c-1, 2-c-2, and 2-c-5 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to convene to closed session. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, VanVoorst

NAYS: None

Motion Carried

The Board went into closed session at 5:56 p.m. The Board returned at 6:49 p.m. Motion was made by Mr. Hove and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Hove and seconded by Mr. Martin to approve matters of personnel – Items 1-7 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment
- (3) Approval of Revisions to Full-Time Credit Division Overload Summary for 2011-12
- (4) Approval of Payment to Instructors, Credit Division, for Spring Semester, 2012
- (5) Approval for Payroll and Payment Authorization to Youth Participation in KCC's Youth Program Services
- (6) Approval of Employment Matters
- (7) Approval of Appointment of Legal Counsel

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, VanVoorst

NAYS: None

Motion Carried

MATTERS OF REAL PROPERTY

The Board reviewed matters of real property presented in closed session. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to authorize the administration to enter into negotiations for the purchase of real property as discussed for a technical center. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, VanVoorst

NAYS: None

Motion Carried

APPROVAL TO PROCEED WITH THE DESIGN OF A TECHNICAL FACILITY

The administration recommended the Board approve engaging TKA & Partners for the programming and feasibility study phases for a new facility for technical programs, at a cost not to exceed \$10,000. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve engaging TKA & Partners as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, VanVoorst

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:52 p.m. was made by Mr. Frey and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

Chairman

Secretary