

KANKAKEE COMMUNITY COLLEGE
District 520

July 14, 2014

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Bradley W. Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mr. Richard Frey
Mrs. Betty Meents
Mr. Todd Widholm
Shavez Rosenthal, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Mr. Robert LaBeau, Legal Counsel
Administrative Staff

There was one public comment and no changes to the published agenda.

BOARD RECOGNITION

The Board recognized and thanked the advisors and the student officers of Phi Theta Kappa and congratulated them on the seven chapter awards and receiving the national recognition of being named a *Top 100 Chapter* received at the Illinois Regional Convention.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the June 9, 2014, Board meeting for approval. Motion was made by Mrs. Meents and seconded by Mr. Frey to approve the minutes as presented.
On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONSENT AGENDA ITEM (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Martin and seconded by Mr. Hove to approve the July 14, 2014, Consent Agenda Action Item 1 as follows:

*** APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended nine (9) participant additions to the programs.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD(S) AND AUTHORIZATION TO PURCHASE

The administration recommended the Board approve awarding the bid for the security project to Laforce, Inc., for \$58,988 as bid. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve awarding the bid as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF REQUEST FOR AUTHORIZATION TO ENTER INTO A CONTRACTUAL FOOD SERVICE AGREEMENT

The administration recommended the Board authorize, with the President's approval, entering into a food service contract for presentation to the Board at the August 11, 2014, Board meeting. Motion was made by Mr. Martin and seconded by Mrs. Meents to approve the request as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, Hoekstra

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Rosenthal presented oral reports to the Board. Information Items were reviewed.

NO SHORT TERM INVESTMENTS

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for May 31, 2014, and the Investment and Financial Summary report for June 30, 2014. Motion was made by Mr. Martin and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$3,236,273.53, twenty-four (24) purchase order requisitions over \$5,000, and special bills totaling \$4,040.00 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hove and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:43 p.m. The Board returned at 6:27 p.m. Motion was made by Mr. Martin and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of personnel – Items 1-3 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment
- (3) Approval of Employment Matters

On roll call, the vote was:

AYES: Frey, Hove, Martin, Meents, Widholm, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:28 p.m. was made by Mr. Widholm and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Rose Devine Mitchell, Recording Secretary

Approved:

Chair

Secretary