

KANKAKEE COMMUNITY COLLEGE  
District 520

October 14, 2014

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair  
Mr. Brad Hove, Vice Chair  
Mr. Patrick Martin, Secretary  
Mr. Richard Frey  
Mrs. Betty Meents  
Mr. Bill Orr  
Mr. Todd Widholm  
Shavez Rosenthal, Student Representative to the Board

Also attending:

Dr. John Avendano, President  
Ms. Claire Chaplinski, Legal Counsel  
Administrative Staff

**There was no public comment or changes to the published agenda.**

**BOARD RECOGNITION**

The Board recognized the Illinois Consortium for International Studies and Programs (ICISP) faculty exchange. Professors Charles Cooke and John Bordeau shared their experience with the faculty exchange program. The fiscal year 2014 audit report was reviewed by the Board.

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the September 8, 2014, board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Meents, Widholm

NAYS: None

ABSTAINED: Martin, Orr

Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Items)**

The consent agenda items were presented for approval. By consent, motion was made by Mr. Martin and seconded by Mr. Orr to approve the October 14, 2014, Consent Agenda Action Items 1 through 5 as follows:

**\* APPROVAL OF 1A, 1D AND 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended nine (9) participant additions to the program.

**\* APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve reimbursement payments to the three (3) employees in compliance with the Board's Tuition/Course Reimbursement Policy.

**\*APPROVAL OF WORKFORCE INVESTMENT ACT PROGRAM SUBCONTRACT FOR LIVINGSTON COUNTY SATELLITE OFFICE**

The administration recommended the Board approve the FY14 subcontract.

**\* APPROVAL TO ACCEPT FUNDS**

The administration recommended the Board accept the Dual Credit Enhancement Grant and the Advanced Technology Education Center Grant as presented.

**\* APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve soliciting a bid for pediatric radiography trainer equipment.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Orr, Widholm

NAYS: None

Motion Carried

**APPROVAL OF CONTRACT AWARD(S) AND AUTHORIZATION TO PURCHASE**

The administration recommended the Board approve awarding the bids for the replacement of the north half of the gym roof for \$48,348 to Langlois Roofing, three new exterior call stations for \$35,269 to JB Contracting, and Manufacturing and Industrial Technology Center roofs for \$527,000 to Crowther Roofing & Sheet Metal. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve awarding the bids and authorizing purchases as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Orr, Widholm

NAYS: None

Motion Carried

**APPROVAL OF SUPPLEMENTAL TAX PROVISION OF THE PUBLIC COMMUNITY COLLEGE ACT**

The administration recommended adoption of a resolution expressing the Board of Trustee's intent to include in the Fall 2014 levy a supplemental tax as established in Section 3-14.3 of the Public Community College Act at a rate not to exceed the maximum allowable rate of 8.81 cents and further resolve the Board direct the administration to publish the Board's intent and to meet the requirements of Section 3-14.3 of the Public Community College Act. Motion was made by Mr. Martin and seconded by Mr. Frey approve the Supplemental Tax Provision of the Public Community College Act as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Orr, Widholm

NAYS: None

Motion Carried

**ACCEPTANCE OF FISCAL YEAR 2014 FINANCIAL AUDIT**

The administration recommended the Board accept the Fiscal Year 2014 Financial Audit as presented for the period July 1, 2013 through June 30, 2014. Motion was made by Mr. Hove and seconded by Mr. Orr to accept the Fiscal Year 2014 audit as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Orr, Widholm

NAYS: None  
Motion Carried

**APPROVAL OF PROTECTION, HEALTH, AND SAFETY PROJECT**

The administration recommended the Board approve the Protection, Health, and Safety Project and approve the submission of the associated project application to the Illinois Community College Board. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the Protection, Health, and Safety Project in the amount of \$475,000, and the submission of the associated project application as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Orr, Widholm  
NAYS: None  
Motion Carried

**APPROVAL OF HONORARY DEGREE – DR. JUAN JIMENEZ**

The administration recommended the Board approve an Associate of Science Honorary Degree to Dr. Juan Jimenez. Motion was made by Mrs. Meents and seconded by Mr. Frey to approve awarding an honorary degree to Dr. Juan Jimenez. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Orr, Widholm  
NAYS: None  
Motion Carried

President Avendano provided his oral report to the Board, and ICCTA Representative Frey and Student Representative Rosenthal presented oral reports to the Board. Information Items were reviewed.

**NO SHORT TERM INVESTMENTS**

**APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the reconciled cash report for August 31, 2014, and the Investment and Financial Summary report for September 30, 2014. Motion was made by Mr. Martin and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

**APPROVAL OF BILL SUMMARY AND PAYMENTS**

Bills totaling \$2,601,435.62, twenty (20) purchase order requisitions over \$5,000, and two (2) special bills totaling \$60,128.00 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Orr, Widholm  
NAYS: None  
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, and probable or pending litigation pursuant to Sections 2-c-1, and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Frey to convene to closed session. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Orr, Widholm  
NAYS: None  
Motion Carried

The Board went into closed session at 6:01 p.m. The Board returned at 6:12 p.m. Motion was made by Mr. Martin and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Martin and seconded by Mr. Frey to approve matters of personnel – Items 1-4 as presented and recommended by the administration as enumerated below:

- (1) Approval of Continuing Education and Career Services Contracts
- (2) Approval of Student Employment Matters
- (3) Approval for Payroll and Payment Authorizations for Youth Participation in KCC’s Youth Program Services
- (4) Approval of Employment Matters

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Martin, Meents, Orr, Widholm  
NAYS: None  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:15 p.m. was made by Mr. Martin and seconded by Mr. Orr. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Judy Downey, Recording Secretary

Approved:

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Chairman

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Secretary