

KANKAKEE COMMUNITY COLLEGE
District 520

January 11, 2016

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:02 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Cathy Boicken
Mr. Bill Orr
Alphania Ambrose, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Ms. Claire Chaplinski, Legal Counsel
Administrative Staff

There were no public comments or changes to the published agenda.

BOARD RECOGNITION

The Board recognized and thanked the KCC Police and Campus Safety Officers for their dedication to the college and its employees.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 14 public hearing on working cash fund bonds for approval. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra
NAYS:
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 14 public hearing on the tax levy for approval. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra
NAYS:
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 14 Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Martin to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra

NAYS:

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Orr and seconded by Mrs. Boicken to approve the January 11, 2016 Consent Agenda Action Items 1-2 as follows:

*** APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the reimbursement payments as presented.

On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

APPROVAL AND ADOPTION OF KCC POLICE DEPARTMENT POLICY

The administration recommended the Board accept the second reading and approve the KCC Police Department policy. Motion was made by Mr. Martin and seconded by Mrs. Boicken to approve the policy as presented. On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

CONSIDERATION AND ACTION ON A RESOLUTION PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$3,370,000 TAXABLE GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2016A, OF THE DISTRICT, FOR THE PURPOSE OF ESTABLISHING A WORKING CASH FUND FOR THE DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF

The administration recommended the Board adopt the Resolution as described above. Motion was made by Mr. Hove and seconded by Mr. Orr to adopt the Resolution as presented. On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

President Avendano provided his oral report to the Board. He announced that today was the start of the spring semester. Activities for the college faculty began with in-service on January 6 and 7. Dr. Avendano stated that, as of the end of business day January 8, the head count enrollment was -9.8% and credit hours were -10.6%. He also informed the Board that funds will be requested for a new sculpture piece entitled Breeze Keeper. The purchase would be made possible through the Brandenburg funds, which are monies within the KCC Foundation to provide opportunities to bring art to campus. If approved, the Breeze Keeper will be added to the north lawn of the Riverfront Campus in the spring. Dr. Avendano distributed a hand-out identifying KCC's Executive Leadership Team; a link to this piece may also be found on KCC's website. Lastly, Dr. Avendano reminded the Board of the upcoming Committee of the Whole Planning Meeting on February 12. Mike Monaghan from the Trustees Association and lobbyist Tom Ryder have been invited for Board development and legislative updates.

In the absence of ICCTA Representative Frey, Dr. Avendano reported that the Trustees Association is planning a statewide meeting via technology in January to be sensitive to financial concerns and travel restrictions of institutions around the state. All trustees are invited to participate via Skype. In addition, a regional trustees meeting will take place in April to discuss issues.

Student Representative Alphanita Ambrose presented her report to the Board. She stated that information tables can be found around campus as part of Welcome Back to School Week. She will attend an ICCB SBOT conference this weekend. Upcoming events include Club Rush (1.26-27), a Scholarship/FAFSA workshop (1.28) and a book discussion on four consecutive Wednesdays beginning 1.20, 1-2, L315.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for November 30, 2015, and the Investment and Financial Summary report for December 31, 2015. Motion was made by Mr. Martin and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,441,287.32, seven (7) purchase order requisitions over \$5,000, and two (2) special bills totaling \$707.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, matters of business, and probable or pending litigation pursuant to Sections 2-c-1, 2-c-6 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:27 p.m. The Board returned at 5:48 p.m. Motion was made by Mr. Hove and seconded by Mrs. Boicken to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mrs. Boicken and seconded by Mr. Orr to approve matters of Personnel Items 1-4 and Section C as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Dislocated Worker Participants In WIOA Work Experience Program in Kankakee County

C. Probable or Pending Litigation pursuant to 5 ILCS 120/2(c)(11)

On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:50 p.m. was made by Mrs. Boicken and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary