

KANKAKEE COMMUNITY COLLEGE
District 520

February 8, 2016

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Cathy Boicken
Mr. Richard Frey
Mr. Bill Orr
Mr. Todd Widholm
Alphania Ambrose, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Ms. Claire Chaplinski, Legal Counsel
Administrative Staff

PUBLIC COMMENT

Faculty member Jennifer Nikolic was present and asked that her comments be made in closed session. Motion was made by Mr. Hove and seconded by Mr. Martin to convene to closed session for the purpose of discussing matters of personnel pursuant to Section 2-c-1 of the Illinois Open Meetings Act.

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:02 p.m. The Board returned at 5:10 p.m. Motion was made by Mr. Hove and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

BOARD RECOGNITION

The Board recognized and thanked Dr. Michael Boyd, Dr. Purva DeVol, Janet Fager and Trisha Dandurand, representatives of the Higher Learning Commission Committee, for their presentation and work for the upcoming Comprehensive Quality Review visit.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the January 4, 2016 special Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

ABSTAIN: Boicken
Motion Carried

The Recording Secretary presented the Minutes from the January 11, 2016 public hearing on funding bonds for approval. Motion was made by Mrs. Boicken and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra
NAYS: None
ABSTAIN: Frey, Widholm
Motion Carried

The Recording Secretary presented the Minutes from the January 11, 2016 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mrs. Boicken to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hove, Martin, Orr, Hoekstra
NAYS: None
ABSTAIN: Frey, Widholm
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the February 8, 2016 Consent Agenda Action Items 1-2 as follows:

*** APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the reimbursement payments as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF RECOMMENDED ADDITIONS AND REVISIONS TO THE COURSE FEES LIST

The administration recommended the Board approve the additions and revisions to the course fees as presented effective Summer 2016. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the course fees as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF REVISED 2016 BOARD MEETING SCHEDULE

The administration recommended the Board approve the revised 2016 Board of Trustee Meeting Schedule. The only revision included was the date for the December Board meeting, which had been changed to Tuesday, December 13, 2016. Motion was made by Mr. Hove and seconded by Mr. Orr to approve the revised 2016 Board of Trustee Meeting Schedule Notice as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF TUITION INCREASE

The administration recommended the Board approve an increase of \$7 in the current tuition rate, resulting in a total tuition and fee rate of \$142, before course fees, effective Summer Term 2016. Mr. Martin asked if tuition increases historically have had an impact on enrollment. Vice President Gardner will provide the information. Motion was made by Mr. Martin and seconded by Mr. Frey to increase the tuition as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

CONSIDERATION AND ACTION ON A RESOLUTION PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$3,500,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2016B, OF THE DISTRICT, FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF

The administration recommended the Board adopt the Resolution as described above. Motion was made by Mr. Frey and seconded by Mr. Orr to adopt the Resolution as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

President Avendano provided his oral report to the Board. He began by providing a Spring 2016 enrollment census report. Dr. Avendano drew attention to the Information Item from the Vice President of Instruction, specifically the Higher Learning Commission's Comprehensive Quality Review visit on February 15-17 and the success of the Student Success Coach program. He reminded the Board of the Committee of the Whole planning meeting which will take place on Friday, February 12, 9-3, in the Governors Room. Dr. Avendano referenced a letter received from Rep. Jim Durkin indicating the governor's position for threatening to veto Senate Bill 2043. He referenced a second letter received from the Higher Learning Commission re: their concern over the state budget impasse. Dr. Avendano praised the No Place for Hate event recently brought to campus by Laura Gardner of Student Life. He shared that the college basketball teams are doing well; the men's record is 18-8 and the women's record is 21-5.

ICCTA Representative Frey presented his oral report to the Board. The regional trustees meeting will take place on April 21 at Prairie State. Mr. Frey reported that the ICCTA and other higher education supporters are encouraging everyone this week to join them in asking Governor Rauner, via social media and by phone, to sign Senate Bill 2043 and fund community colleges and MAP.

Student Trustee Ambrose provided her report. Scholarship and FAFSA workshops will take place on February 11, 6-8 pm. There will be an Open Forum for all students during the CQR visit on February 16, 1-2, D152. The Veteran's Club will be selling Valentine's Day items this week with proceeds going to Purple Heart.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for December 31, 2015, and the Investment and Financial Summary report for January 31, 2016. Motion was made by Mr. Martin and seconded by Mrs. Boicken to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,160,660.24, eleven (11) purchase order requisitions over \$5,000, and one (1) special bill totaling \$20,900.00 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, matters of business, and probable or pending litigation pursuant to Sections 2-c-1, 2-c-6 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 6:07 p.m. The Board returned at 6:55 p.m. Motion was made by Mr. Widholm and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of Personnel Items 1-7 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult and Dislocated Worker Participants in WIOA Experience Programs in Livingston County
- (5) Approval of Tenure Awards and Re-employment of Non-Tenured Faculty
- (6) Approval of Full-Time Credit Division Overload Summary for 2015-2016
- (7) Approval of Adjunct Instructor List, Credit Division, for Spring Semester 2016

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 7:00 p.m. was made by Mr. Frey and seconded by Mr. Orr. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary