

KANKAKEE COMMUNITY COLLEGE
District 520

March 14, 2016

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mr. Richard Frey
Mr. Bill Orr
Mr. Todd Widholm
Alphania Ambrose, Student Representative to the Board

Also attending:
Dr. John Avendano, President
Ms. Claire Chaplinski, Legal Counsel
Administrative Staff

There were no public comments or changes to the published agenda.

BOARD EDUCATION

The Board thanked Mary Posing, Assistant Dean, for her presentation on KCC's Continuing Education and Career Services.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the February 8, 2016 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

The Recording Secretary presented the Minutes from the February 12, 2016 Committee of the Whole planning meeting for approval. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Frey to approve the March 14, 2016 Consent Agenda Action Items 1-4 as follows:

*** APPROVAL OF 1A, 1D and TAA PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A, 1D and TAA programs as presented.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the grant award from The Workforce Board for Trade Adjustment Assistance – Kankakee and Livingston Counties in the amount of \$31,170.40 for the period July 1, 2015 through June 30, 2016.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payment as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for replacement of telephones.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF ON-THE-JOB TRAINING (OJT) CONTRACTS

The administration recommended the Board approve the OJT contracts with Customer Motor Sports by Jr. and Zimmerman Feed and Grain, Inc. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the OJT contracts as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF MODIFICATION TO ON-THE-JOB TRAINING (OJT) CONTRACT

The administration recommended the Board approve the modification of adding one new employee to the OJT contract with Plochman, Inc. Motion was made by Mr. Martin and seconded by Mr. Hove to approve the OJT modification as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF REQUEST TO PURCHASE COMPUTERS FROM DELL DIRECT AND APPLE COMPUTERS

The administration recommended the Board approve the purchase of computers from Dell Direct and Apple Computers in an amount not to exceed \$62,130. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the computer purchase as described. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF WORKING CASH TRANSFER AND AUTHORIZATION FOR INTERFUND LOANS

The administration recommended the Board approve the resolution for the transfer of working cash to the Education Fund in the amount of \$3,342,000. The administration also recommended the Board authorize the Treasurer to effect interfund loans in accordance with the Illinois Public Community College Act. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the working cash transfer and authorize the interfund loans. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

President Avendano provided his oral report to the Board. He directed the Board's attention to the Instruction and Foundation reports, and he mentioned the increase in scholarship applications. Dr. Avendano reported on several legislative bills, including SB2043, which provided for MAP and community college funding and was vetoed by Governor Rauner. He thanked the Board for their involvement, particularly with respect to the recent HLC visit, and asked for their feedback. Dr. Avendano praised the women's basketball team; they are playing in the national tournament in Overland Park, KS. He mentioned the Phi Theta Kappa Induction on March 16 and the Prairie State Legal Services Trivia Night on March 18. Lastly, he shared that Dr. Karen Hunter-Anderson, Executive Director of ICCB, will be this year's commencement speaker.

ICCTA Representative Frey presented his oral report to the Board. He shared notes from the ICCTA roundtable discussion that took place March 11-12. State budget issues are affecting ICCTA membership. He noted that KCC student trustee Alphanina Ambrose will be recognized at the April 19 banquet as one of the top Phi Theta Kappa students in Illinois. He also reported that Lobby Day will take place on May 4.

Student Trustee Ambrose provided her report. In celebration of Women's History Month, Dr. Jill Channing will present *Closing the Gender Gap* on March 15, and the movie *Killing Us Softly 4* will be shown on March 24. The Criminal Justice Club will have a St. Patrick's Day fundraiser. A free job skills seminar will take place at the SEC in Watseka. Interviews for the 2016-2017 SBOT have taken place. Ms. Ambrose attended her last ICCB-SAC meeting and noted that attendance was down more than 50% due to the state budget impasse. She handed out wrist bands as part of the "I Am An Ally" campaign.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for January 31, 2016, and the Investment and Financial Summary report for February 29, 2016. Motion was made by Mr. Orr and seconded by Mr. Martin to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,271,947.04, twelve (12) purchase order requisitions over \$5,000, and two (2) special bills totaling \$28,477.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, matters of business, and probable or pending litigation pursuant to Sections 2-c-1, 2-c-6 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Orr and seconded by Mr. Frey to convene to closed session. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 6:10 p.m. The Board returned at 6:20 p.m. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Martin to approve matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth (Out-of-School) Participant in WIOA Work Experience Programs in Livingston County
- (5) Approval for Payroll and Payment Authorization for Youth Participants in KCC's Youth Program Services
- (6) Approval of Full-Time Credit Division Overload Summary for 2015-2016

On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

MATTERS OF PERSONNEL

The administration recommended the Board adopt a motion to dismiss Debbie Podwika effective March 14, 2016, in accordance with the Dismissal Resolution as presented. Motion was made by

Mr. Widholm and seconded by Mr. Orr to dismiss Debbie Podwika effective March 14, 2016. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:24 p.m. was made by Mr. Frey and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary