



**Kankakee Community College
Board of Trustees
May 9, 2016 – Agenda**

1. Call to Order/Roll Call..... Board Chair
2. Introduction of Guests/Recognition..... Board Chair
 - LDP Committee – David Cagle, Kimberlee Harpin, Craig Keigher
3. Amendments or Changes to Published Agenda..... Board Chair
4. Approval of Minutes Board Chair
 - April 11, 2016 - Board Meeting
5. Approval of Consent Agenda Action Items (**items preceded by asterisk**)..... Board Chair
6. Approval of Action Items Remaining & Presentation of Information Items..... Board Chair

A. Action Items

- | | | |
|-------|---|--------|
| * (1) | Approval of 1A and 1Y-OS Program Participants | (A-1) |
| * (2) | Approval of Tuition/Course Reimbursement | (A-3) |
| * (3) | Approval of Request for Bids | (A-5) |
| | ◆ Replacement of Switches | |
| (4) | Approval of Contract Awards | (A-7) |
| | ◆ Replacement of Servers | |
| | ◆ Gymnasium Fire Alarm Project | |
| (5) | Acceptance of First Reading of Purchasing Policy Addition | (A-9) |
| (6) | Approval of Resolutions Honoring Full-Time Employees | (A-11) |

B. Information Items

- | | | |
|-----|-------------------------------|--|
| (1) | President and Trustee Reports | |
|-----|-------------------------------|--|
7. Approval of Finance Items..... Board Chair

A. Finance Items

- | | | |
|-----|---|-------|
| (1) | Approval of Financial Reports (subject to audit) | (F-1) |
| | ◆ Reconciled Cash By Fund – March 31, 2016 | |
| | ◆ Investment and Financial Summary – April 30, 2016 | |

(2) Approval of Bill Summary

(F-7)

- ◆ Purchase Order Requisitions Over \$5,000
- ◆ Special Bills
- ◆ AP Check Register

8. Convene to Closed Session

9. Reconvene to Open Session

10. Closed Session Action Items

A. Personnel Matters pursuant to 5 ILCS 120/2(c)(1)

- ◆ Employment Contract for Aindrea Hogan as Coordinator of Admissions and Student Services

B. Probable or Pending Litigation pursuant to 5 ILCS 120/2(c)(11)

C. Semi-Annual Review of Closed Session Minutes pursuant to 5 ILCS 120/2(c)(21)

11. Adjournment

ADMINISTRATIVE CONTRACT

Kankakee Community College
Kankakee, Illinois

The Board of Trustees of Community College District 520 of the Counties of Kankakee, Iroquois, Livingston, Grundy, Will and Ford, State of Illinois, hereby agrees to employ **AINDREA HOGAN** as **ACADEMIC ADVISOR** for the period of May 2, 2016 through June 30, 2016 during the 2015-2016 fiscal year. The fiscal year shall begin on July 1 and end on June 30 for the 2015-2016 fiscal year.

The administrator will be assigned duties which are consistent with her educational and experiential qualifications.

The administrator agrees to perform faithfully and to discharge all assigned duties to the satisfaction of the College, and to abide by all policies, rules, and regulations adopted by the Board of Trustees. The administrator further agrees to a reassignment or transfer at any time from this position to another position for which the administrator is qualified as determined by the college. In addition, the administrator's employment may be terminated, changed, or modified from time to time by the College in its sole discretion for cause as described in the Personnel Policy and Procedures Handbook.

The annualized salary for the 2015-2016 fiscal year will be \$41,855.

On or before June 15, 2016, notification as to renewal of appointment will be given. Such renewal is neither automatic nor to be expected.

The administrator has ten days after the date of official board action as shown below to accept or reject this contract. If she fails to accept the offer within this time period, her position will be declared open.

_____ May 9, 2016 _____
Date President

_____ _____
Chairman, Board of Trustees Secretary, Board of Trustees

I accept the contract as described above. _____ Yes _____ No

_____ _____
Date Administrator