

KANKAKEE COMMUNITY COLLEGE
District 520

December 13, 2016

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Cathy Boicken
Mr. Richard Frey
Mr. Bill Orr
Abby Fischer, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There were no public comments or changes to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the November 14, 2016 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 2, 2016 Committee of the Whole meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the December 13, 2016 Consent Agenda Action Items 1-2 as follows:

*** APPROVAL OF 1D PROGRAM PARTICIPANT**

The administration recommended the Board approve the participant addition to the 1D program as presented.

***ACCEPTANCE OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payments as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF RECOMMENDED ADDITIONS AND REVISIONS TO THE COURSE FEES LIST

The administration recommended the Board approve the additions and revisions to the course fees as presented effective Summer 2017. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the additions and revisions as presented, with the deletion of the duplicate BIOL-1504 entry.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF ON-THE-JOB TRAINING (OJT) CONTRACTS

The administration recommended the Board approve the OJT contracts with CSL Behring, Inc. Motion was made by Mrs. Boicken and seconded by Mr. Martin to approve OJT contracts as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

INFORMATION

President Avendano provided his oral report to the Board. He noted that Rebecca Schatz, who passed away suddenly last week, was not only KCC's lead auditor but also a proud KCC alum and community champion; she will be missed. Guest speaker Dr. Ruby Payne will address student poverty at the faculty in-service on January 5; all are welcome to attend. KCC has been named as the nation's top associate degree college for sustainability practices by the Association for the Advancement of Sustainability in Higher Education. Dr. Avendano reported that Nucor has given a lead sponsorship gift for the college's Gala in May. Representative-elect Lindsay Parkhurst will meet with Dr. Avendano this week to discuss state funding and the ATEC building. The Associate Degree Nursing Pinning Ceremony will take place on December 15. Dr. Avendano thanked the Board for their commitment, leadership, guidance and support.

Trustee Frey gave his report to the Board. Trustees will not be represented in Washington DC in February. The next official meeting will be held in March.

Student Trustee Fischer provided her report to the Board. She thanked the Board for the opportunity to serve as student trustee. Students took part in “Call Your Legislator Day” in support of MAP funding. Phi Theta Kappa students gave an Honors in Action presentation on hunger. Students volunteered at the Jingle Bell Run which was held on campus. Recent student activities on campus included: fuel stations and a relaxation event during finals, a tree decorating competition sponsored by the Horticulture Club, and fundraisers by the Veterans Club and the Science Club. Salvation Army donation barrels are placed by the first floor reception desk. To date, 563 pounds of caps have been collected for the Cavalier Cap Challenge; that is enough for one bench, and the new goal is to collect enough for a second bench.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for October 31, 2016, and the Investment and Financial Summary report for November 30, 2016. Motion was made by Mr. Hove and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$4,819,398.66, twelve (12) purchase order requisitions over \$5,000, and four special bills in the amount of \$37,740 were presented for Board review. Motion was made by Mr. Orr and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hove and seconded by Mr. Frey to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:24 p.m. The Board returned at 5:33 p.m. Motion was made by Mr. Frey and seconded by Mr. Martin to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Revision of the Full-Time Credit Division Overload Summary for Fall 2016

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:34 p.m. was made by Mr. Frey and seconded by Mr. Orr. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary