

KANKAKEE COMMUNITY COLLEGE  
District 520

February 13, 2017

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:05 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair  
Mr. Brad Hove, Vice Chair  
Mr. Patrick Martin, Secretary  
Mrs. Cathy Boicken  
Mr. Richard Frey  
Mr. Bill Orr  
Abby Fischer, Student Representative to the Board

Also attending:

Dr. John Avendano, President  
Claire Chaplinski, Attorney  
Administrative Staff

**There were no public comments or changes to the public agenda.**

**BOARD EDUCATION**

Sheri Cagle, Associate Dean Health Careers Division, and Kim DeYoung, Professor of Nursing, gave a presentation on Interprofessional Simulation. The Board thanked them for their work and for their commitment to KCC's Health Career students.

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the January 9, 2017 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. By consent, motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the February 13, 2017 Consent Agenda Action Items 1-3 as follows:

**\* APPROVAL OF 1A, 1D and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A, 1D and 1Y-OS programs as presented.

**\*APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board approve the Trade Adjustment Assistance – Kankakee and Livingston Counties – for the period October 1, 2016 through June 30, 2017.

**\*ACCEPTANCE OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payments as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF BOARD POLICY FOR TRAVEL EXPENSES**

The administration recommended the Board approve the Board Policy 510.02 and Exhibits A and B, in accordance with the Local Government Travel Expense Control Act, effective immediately.

Motion was made by Mr. Orr and seconded by Mrs. Boicken to approve the policy as presented. On

roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

**APPROVAL OF TUITION INCREASE**

The administration recommended the Board approve an increase of \$5 in the current tuition rate, resulting in a total tuition and fee rate of \$147, before course fees, effective Summer Term 2017.

Motion was made by Mr. Hove and seconded by Mr. Orr to approve the tuition increase as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

**INFORMATION**

President Avendano provided his oral report to the Board. He presented the Census Day Enrollment Report for Spring 2017. Dr. Avendano proudly acknowledged that KCC's nursing program was ranked 9<sup>th</sup> in the state by Registerednursing.org. He shared that a delegation from China visited KCC on January 19 to learn about our renewable energy program. A team from KCC will attend an AQIP Strategy Forum in April to focus on enrollment. Dr. Karen Hunter-Anderson from the ICCB has been asked to serve as the interim director for the IBHE as a result of the departure of Dr. James Applegate.

Trustee Frey gave his report to the Board. He participated in an ICCTA teleconference on February 11 and will attend a one-day only meeting on March 10. Topics proposed are term limits for trustees, free college and BSN program.

Student Trustee Fischer provided her report to the Board. Club Rush and Chats with Abby took place in January, and Black History Month activities will take place this month. KCC Student Life and the KCC Veterans Association will hold fundraisers in February. Random Acts of Kindness week will take place February 20-24. Trustee Fischer participated in an ICCB/SAC teleconference, and she will attend Advocacy Day on April 5. The Cavalier Cap Challenge ends March 1. Over 1,000 pounds of caps were collected to date which is enough for three benches for the college.

#### **APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the reconciled cash report for December 31, 2016, and the Investment and Financial Summary report for January 30, 2017. Motion was made by Mrs. Boicken and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

#### **APPROVAL OF BILL SUMMARY AND PAYMENTS**

Bills totaling \$3,431,940.20, sixteen (16) purchase order requisitions over \$5,000, and one special bill in the amount of \$6,234.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 6:02 p.m. The Board returned at 6:17 p.m. Motion was made by Mr. Frey and seconded by Mrs. Boicken to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

#### **MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Frey and seconded by Mr. Martin to approve matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval of Tenure Awards and Re-Employment of Non-Tenured Faculty
- (5) Approval of Full-Time Credit Division Overload Summary for Spring 2017
- (4) Approval of Revised Adjunct Instructor List, Credit Division, for Spring Semester 2017

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Hoekstra

NAYS: None

Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:19 p.m. was made by Mr. Orr and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chairman

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Secretary