

KANKAKEE COMMUNITY COLLEGE
District 520

April 20, 2017

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Bill Orr
Mr. Todd Widholm
Abby Fischer, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

**APPROVAL OF RESOLUTION DECLARING RESULTS OF THE APRIL 4, 2017
CONSOLIDATED ELECTION**

The administration recommended the Board approve and issue a resolution declaring Patrick D. Martin, Todd Widholm and Bradley W. Hove as the three trustees elected to serve six-year terms, and Catherine R. Boicken as the one trustee elected to serve an unexpired two-year term. Motion was made by Mr. Martin and seconded by Mr. Orr to approve and issue the resolution declaring the results of the April 4, 2017 Consolidated Election as presented.

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPOINTMENT OF TEMPORARY ELECTION CHAIR

Motion was made by Mr. Hove and seconded by Mr. Frey to appoint President Avendano as Temporary Election Chair. On voice vote, the motion was unanimously approved.

The Board addressed itself to reorganization.

APPROVAL OF TERM OF OFFICE

Motion was made by Mr. Widholm and seconded by Mr. Frey that the terms of the Board Chair, Vice Chair and Secretary are established at two (2) years. On voice vote, the motion was unanimously approved.

ELECTION OF OFFICERS

Motion was made by Mr. Frey and seconded by Mr. Orr that Mr. Hoekstra be elected as Chair of the Board, Mr. Hove be elected as Vice Chair of the Board, and Mr. Martin be elected as Secretary of the Board. On voice vote, the motion was unanimously approved.

The meeting returned to Chair Hoekstra.

APPROVAL OF BOARD MEETING SCHEDULE

Motion was made by Mrs. Boicken and seconded by Mr. Widholm to re-confirm the previously approved 2017 Board Meeting Schedule. On voice vote, the motion was unanimously approved.

APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

Motion was made by Mr. Orr and seconded by Mr. Hove to appoint Mr. Frey as ICCTA representative and Mr. Widholm as the alternate with all voting rights and privileges. On voice vote, the motion was unanimously approved.

There was no public comment. There was no change to the published agenda.

BOARD RECOGNITION

The Board recognized the college's new faculty and newly tenured faculty. The Board was introduced to Justin Hasselbring, the 2017-2018 Student Representative to the Board of Trustees. In addition, the Board recognized the Phi Theta Kappa advisors and officers, who gave a report on their accomplishments and activities this school year. The Board then recognized and congratulated the 2016-2017 women's basketball team and coaches.

APPROVAL OF RESOLUTION HONORING 2016-2017 WOMEN'S BASKETBALL TEAM ACHIEVEMENT

The administration recommended the Board approve a resolution honoring the 2016-2017 Women's Basketball Team for advancing to the Division II NJCAA National Championship Tournament where they placed fourth. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the resolution as presented. On voice vote, the motion was unanimously approved.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the March 20, 2017 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm

ABSTAIN: Hoekstra, Martin

NAYS: None

Motion Carried

APPROVAL OF CONSENT AGENDA ITEM (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mr. Martin to approve the April 20, 2017 Consent Agenda Action Items 3-5 as follows:

***APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payments as presented.

*** APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for VM Ware/VSAN Server Licenses, including support, and L building masonry.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF ON-THE-JOB TRAINING (OJT) CONTRACTS

The administration recommended the Board approve four on-the-job training contracts with CSL Behring, Inc. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the contracts as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding contracts for the following bids: replacement of servers, replacement of switches, additional cameras and main parking lot repairs. Motion was made by Mrs. Boicken and seconded by Mr. Martin to approve awarding the bids as presented.

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

Motion was made by Mr. Hove and seconded by Mr. Martin to approve the solicitation of bids for Phase 2 of parking lot repairs.

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF A RESOLUTION HONORING STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

The administration recommended the Board approve and issue a resolution commending Abby Fischer for her service as Student Representative to the Board. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the resolution as presented. On voice vote, the motion was unanimously approved.

INFORMATION

President Avendano provided his oral report to the Board. He congratulated the trustees on their re-election to the Board. Dr. Avendano thanked outgoing student representative Abby Fischer and welcomed incoming student trustee Justin Hasselbring. He thanked the planning committee and the art department for the Cocktails & Art event, and then mentioned the following end of semester activities and events: Law Week, Veterans Stole Ceremony, Commencement and the 50th Anniversary Gala. Dr. Avendano noted there is still no message from Springfield re: funding or a state budget. The Strategy Forum team will meet next week to work on recruitment strategies to move the college forward. Dr. Avendano encouraged attendance at the ICCTA's Annual Convention and Awards Banquet where the new trustees will receive the training now required by law.

Trustee Frey gave his report to the Board. He reported that the regional trustees meeting in April was canceled, but he encouraged the trustees to attend Lobby Day in Springfield on April 26. Next year's ICCTA officers will be elected in May, and the annual convention and banquet will take place in June.

Student Trustee Fischer provided her report to the Board. A paint night was held in March by the new Art & Technology Society and SAC, who also hosted a time capsule dedication ceremony. SAC will hand-deliver thank you cards to the faculty during Teacher Appreciation Week. Baccalaureate Scholars went to Chicago for a cultural event. PTK attended the International Convention in Nashville, and held a spring induction of 56 new members. Guest speaker Katie Koestner gave a Title IX presentation to students, faculty and staff. The Cavalier Cap Challenge culminated in a dedication of three benches to the college. Fuel stations and coloring stations will be available to students during finals week.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for February 28, 2017, and the Investment and Financial Summary report for March 31, 2017. Motion was made by Mr. Widholm and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$3,833,172.26, sixteen (16) purchase order requisitions over \$5,000, and one special bill in the amount of \$69.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Orr and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

The Board went into closed session at 6:10 p.m. The Board returned at 6:36 p.m. Motion was made by Mr. Hove and seconded by Mrs. Boicken to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Appointment of Legal Counsel
- (5) Approval of President's Evaluation

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:40 p.m. was made by Mr. Orr and seconded by Mr. Frey. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary