

KANKAKEE COMMUNITY COLLEGE
District 520

July 10, 2017

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mr. Richard Frey
Mr. Bill Orr
Mr. Todd Widholm
Justin Hasselbring, Student Representative to the Board

Also attending:
Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the June 12, 2017 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Orr and seconded by Mr. Hove to approve the July 10, 2017 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payments as presented.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF WORKING CASH INTEREST TRANSFER TO EDUCATION FUND

The administration recommended the Board approve the resolution to authorize the Treasurer to transfer interest earned on the working cash fund to the Education fund, in accordance with the Illinois Public Community College Act. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the transfer of interest as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

INFORMATION

President Avendano provided his oral report to the Board. He stated that Illinois' FY18 budget includes higher education appropriations. Community college funding was cut 10% from what was received in FY15, which equates to KCC receiving approximately \$4.2 million in 2018. The budget also includes MAP funding and appropriations for the ATEC building. A hybrid Tier III option was added in an effort to address pension reform. The American Society for Clinical Pathology honored Abdelkrim Boukhari and Karen Snider, KCC Medical Laboratory Technology Program students, for their academic excellence and commitment to community service and leadership activities. Dr. Avendano presented the enrollment census for Summer 2017. He thanked Representative Lindsay Parkhurst for providing Certificates of Recognition from the Illinois House of Representatives for KCC's NJCAA Division II champion baseball players and coaches.

Trustee Frey gave his report to the Board. He stated that the next ICCTA meeting will take place on September 8. He thanked Dr. Avendano for his recent participation in the education panel that addressed the legislators in Springfield.

Student Trustee Hasselbring provided his report to the Board. He reported that the Phi Theta Kappa officers attended a convention in Springfield in June. He noted that the Kankakee Valley Symphony Orchestra held their annual Fourth of July fundraiser on campus.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented the short term investments issued June 2, 2017. Motion was made by Mr. Widholm and seconded by Mr. Martin to approve the short term investments. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for May 31, 2017, and the Investment and Financial Summary report for June 30, 2017. Motion was made by Mr. Frey and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND PAYMENTS

Bills totaling \$2,305,850.25, fourteen (14) purchase order requisitions over \$5,000, and three special bills totaling \$6,481.00 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hove and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

The Board went into closed session at 5:25 p.m. The Board returned at 5:54 p.m. Motion was made by Mr. Martin and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Programs in Kankakee and Livingston Counties
- (5) Approval of Revisions to the Full-Time Faculty Assignments, Summer Term 2017
- (6) Approval of Revised Adjunct Instructor List, Credit Division, for Summer Term 2017

On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:55 p.m. was made by Mr. Orr and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary