

KANKAKEE COMMUNITY COLLEGE
District 520

January 8, 2018

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mr. Patrick Martin, Secretary
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. William Orr
Mr. Todd Widholm
Justin Hasselbring, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was one walk-in action item.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 12, 2017 public hearing for approval. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 12, 2017 Board meeting for approval. Motion was made by Mr. Orr and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 18, 2017 Committee of the Whole meeting for approval. Motion was made by Mr. Widholm and seconded by Mr. Martin to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Frey and seconded by Mr. Orr to approve the January 8, 2018 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A program as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition reimbursement payments as presented.

On roll call, the vote was:

AYES: Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL TO LEASE LIVINGSTON COUNTY OFFICE SPACE

The administration recommended the Board approve the continued lease of WIOA satellite office space with Heartland Community College Pontiac Center through November 30, 2020. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the lease as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL OF REQUEST TO PURCHASE COMPUTERS FROM DELL DIRECT AND APPLE COMPUTERS

The administration recommended the Board approve the purchase of 141 computers from Dell Direct and Apple Computers in an amount not to exceed \$154,000. Motion was made by Mr. Martin and seconded by Mrs. Boicken to purchase the computers as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra
NAYS: None
Motion Carried

APPROVAL TO PROCEED WITH ADVANCED TECHNOLOGY EDUCATION CENTER

The administration recommended the Board approve proceeding with the Advanced Technology Center (ATEC), having received formal notification of the reinstatement of the Illinois Department of Commerce and Economic Opportunity grant. Motion was made by Mr. Frey and seconded by Mr. Hove to proceed with the completion of the ATEC project. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

INFORMATION

President Avendano provided his oral report to the Board. He asked Dr. Michael Boyd to present the Report from the Vice President for Instructional and Student Success regarding KCC's Associate of Applied Science Degrees in Business and Technology. Dr. Avendano thanked the Faculty Development Committee for putting together the spring in-service with its theme of collaboration. He also thanked the Physical Plant Department for their hard work in keeping our facilities up and running and safe. In addition, Dr. Avendano noted that Professor Clay Sterling was instrumental in the college's continued solar accreditation. Governors State University's College of Education will hold classes at the North Extension Center beginning in May. KCC's registered apprenticeship program w/CSL Behring kicks off tomorrow. Dr. Avendano reported on enrollment and on the reinstatement of the DCEO grant for the ATEC building.

Trustee Frey gave his report to the Board. The next ICCTA meeting will take place in March. Mr. Frey noted that of all the community colleges in Illinois more than half still have "community" in their name.

Student Trustee Hasselbring provided his report to the Board. This is Welcome Back Week for spring classes, and information tables are set up around campus. Club Rush will take place on January 16-17. Students will have an opportunity to Meet the Student Trustee and voice their opinions to Justin on January 22-23. A basketball Pack the Place takes place on January 25, and proceeds will go towards soccer bleachers.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for November 30, 2017, and the Investment and Financial Summary report for December 31, 2017. Motion was made by Mr. Hove and seconded by Mrs. Boicken to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the motion was unanimously approved.

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$1,998,209.51, twelve (12) purchase order requisitions over \$5,000, and two special bills in the amount of \$658 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, collective negotiating, and probable or pending litigation, pursuant to Sections 2-c-1, 2-c-2 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Frey to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:39 p.m. The Board returned at 5:45 p.m. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Orr to approve matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participant in WIOA Work Experience Program in Kankakee County

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

Chair Hoekstra thanked the Board and the Administration for taking part in the annual Committee of the Whole (COW) meeting in December. He reminded the Board to save the date of December 7, 2018 for this year's COW meeting.

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:50 p.m. was made by Mrs. Boicken and seconded by Mr. Frey. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary