



KANKAKEE COMMUNITY COLLEGE  
District 520

April 9, 2018

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Iroquois Room on campus. Those physically in attendance were:

Mr. Jerald Hoekstra, Chair  
Mr. Brad Hove, Vice Chair  
Mrs. Catherine Boicken  
Mr. Richard Frey  
Mr. Patrick Martin  
Mr. William Orr  
Mr. Todd Widholm  
Justin Hasselbring, Student Representative to the Board

Also attending:

Dr. John Avendano, President  
Claire Chaplinski, Attorney  
Administrative Staff

**There was no public comment. There was one change to the published agenda; the first Closed Session was removed.**

### **BOARD RECOGNITION**

The Board recognized and congratulated newly tenured faculty Bridget Bertrand-Essington and Lamanda Garcia. The Board also recognized and congratulated KCC Outstanding Faculty of the Year award recipients Darla Jepson and Amber Gocken. The Board was introduced to Melany Villagomez, the new student representative to the Board for 2018-2019. Phi Theta Kappa advisors Susan LaMore and Frances Hebert introduced the Board to the current PTK officers, who highlighted their PTK experiences.

### **MATTERS OF COLLECTIVE NEGOTIATING**

The administration recommended the Board approve the 2019-2022 contract between Kankakee Community College and the KCC Full-Time Faculty Association. Board Chair Hoekstra and Dr. Avendano thanked the team of faculty and staff who worked together to negotiate the contract terms. Faculty Chair Steve DePasquale thanked the Board for their continued support. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the Agreement between the Board of Trustees of Kankakee Community College and the KCC Faculty Association Council of American Federation of Teachers, Local 604, AFL-CIO for academic years 2019-2022 as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra  
NAYS: None  
Motion Carried

The contract was signed by Board Chair Hoekstra and Faculty Chair Steve DePasquale.

### **APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the March 12, 2018 Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Hoekstra

ABSTAIN: Boicken, Martin

NAYS: None

Motion Carried

### **APPROVAL OF CONSENT AGENDA ITEM (\* indicates Consent Agenda Item)**

The consent agenda item was presented for approval. By consent, motion was made by Mr. Martin and seconded by Mr. Orr to approve the April 9, 2018 Consent Agenda Action Item 1 as follows:

#### **\*APPROVAL OF 1A and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve two participant additions to the 1A and 1Y-OS programs as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

### **APPROVAL OF CONTRACT AWARDS**

The administration recommended the Board approve contract awards for the following: 1) switch refresh in the amount of \$45,120.37; 2) server refresh in the amount of \$188,758; 3) restroom renovations in the amount of \$72,495; and 4) first phase of the central steam boiler plant replacement in the amount of \$997,540. Motion was made by Mr. Hove and seconded by Mr. Martin to approve awarding the bids as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

### **INFORMATION**

President Avendano provided his oral report to the Board. The ATEC project is moving forward, with a possible ribbon cutting in Spring 2019. KCC will be able to provide the workforce needs of CSL Behring and Nucor when their expansion projects are completed. Dr. Avendano congratulated GED instructor Donna Mann, who received the Illinois Adult and Continuing Educator Association's Teacher of the Year Award. He also congratulated Dr. Michael Boyd, VP for Instruction and Student Success, who received the "Mighty Mentor" award from the Higher Learning Commission for his exemplary volunteer service with peer reviewers. In addition, KCC received the Daily Journal's Innovator in Social Service Award for its new food pantry and also received the ACT College and Career Readiness Postsecondary Champion Award. Dr. Avendano gave his appreciation to Mary Posing and Ken Crite for the recent Job Fair held on campus. He

encouraged the Board to attend the activities planned during Law Week (4.30-5.4), which includes a book discussion by former trustee Dennis Marek.

Trustee Frey gave his report to the Board. He and Dr. Avendano will meet with politicians as part of Lobby Day on April 17 in Springfield. The ICCTA Annual Convention will take place 5.31-6.1.

Student Trustee Hasselbring provided his report to the Board. He shared results from the blood drive and Buffalo Wild Wings fundraising events. Upcoming events include a silent auction, talent show, Battle of the Sexes, and a 3-on-3 basketball tournament. He will attend Student Advocacy Day in Springfield where the students' focus will be the MAP grant. Forty-five students were inducted into Phi Theta Kappa (PTK) on March 23. PTK will celebrate its 100<sup>th</sup> anniversary at the National Convention, 4.19-22.

#### **APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the reconciled cash report for February 28, 2018 and the Investment and Financial Summary report for March 31, 2018. Motion was made by Mr. Orr and seconded by Mrs. Boicken to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

#### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$3,661,969.94, nine (9) purchase order requisitions over \$5,000, and three special bills totaling \$999.51 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 5:49 p.m. The Board returned at 6:04 p.m. Motion was made by Mr. Hove and seconded by Mr. Orr to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Martin to approve matters of Personnel Items 1-7 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Program in Kankakee County
- (5) Revision of the Full-Time Credit Division Overload Summary for Spring 2018
- (6) Approval of Adjunct List, Credit Division, for Spring Semester 2018
- (7) Appointment of Legal Counsel

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:05 p.m. was made by Mr. Frey and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chairman

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Secretary