



KANKAKEE COMMUNITY COLLEGE
District 520

July 9, 2018

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Jerald Hoekstra, Chair
Mr. Brad Hove, Vice Chair
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Patrick Martin
Mr. Todd Widholm
Melany Villagomez, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda.

BOARD RECOGNITION

The Board was introduced to Alex Thorson, the new men's basketball head coach.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the June 11, 2018 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the minutes as presented.
On roll call, the vote was:

AYES: Boicken, Frey, Hove, Widholm, Hoekstra
ABSTAIN: Martin
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Widholm and seconded by Mr. Martin to approve the July 9, 2018 Consent Agenda Action Items 1-4 as follows:

***APPROVAL OF 1A PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A programs as presented.

***APPROVAL OF TUITION COURSE REIMBURSEMENTS**

The administration recommended the Board approve four tuition course reimbursements as presented.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board to accept the Illinois Department of Transportation grant in the amount of \$354,400 for the highway construction career training program.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for furniture for the Advanced Technology Education Center at an estimated cost of \$240,000.

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

APPROVAL OF ON-THE-JOB TRAINING (OJT) CONTRACT

The administration recommended the Board approve the OJT contract with International Word Outreach, Calumet City IL. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the OJT contract as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

INFORMATION

President Avendano provided his oral report to the Board. The Board reviewed the Census Day Enrollment Report for Summer 2018. Dr. Avendano reported that KCC was ranked #1 in job placement by the on-line company Zippia. The college is participating in a Kankakee County bike share program by Zagster. ATEC's funding has been secured, and the timeframe for its completion is earlier than anticipated. The Board will be invited to participate in a Great Expectations strategic planning day on Friday, October 5. The Board may receive a letter, co-signed by Dr. Avendano and Dr. Bowling of ONU, to support the KVS0.

Trustee Frey gave his report to the Board. Community colleges are struggling with the new 3% limitation.

Student Trustee Villagomez provided her report to the Board. Phi Theta Kappa officers will be selected in August. A SAC summer movie event will take place on September 7. Clubs are preparing for Club Rush.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented the short term investment issued June 7, 2018 in the amount of \$500,000.00 Motion was made by Mr. Hove and seconded by Mr. Widholm to approve the short term investment as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None
Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for May 31, 2018 and the Investment and Financial Summary report for June 30, 2018. Motion was made by Mr. Frey and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Widholm, Hoekstra
ABSTAIN: Martin
NAYS: None
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,919,533.01, fourteen (14) purchase order requisitions over \$5,000, and three special bills totaling \$4,643.19 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, selection to fill a public office, matters of real property, and probable or pending litigation, pursuant to Sections 2-c-1, 2-c-3, 2-c-5 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra
NAYS: None
Motion Carried

The Board went into closed session at 5:21 p.m. The Board returned at 6:07 p.m. Motion was made by Mrs. Boicken and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth and Dislocated Worker Participants in WIOA Work Experience Program in Kankakee & Livingston Counties

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Widholm, Hoekstra

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:08 p.m. was made by Mrs. Boicken and seconded by Mr Frey. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary