



KANKAKEE COMMUNITY COLLEGE
District 520

October 9, 2018

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Brad Hove, Chairman Pro Tem
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Patrick Martin
Mr. William Orr
Mr. Todd Widholm
Melany Villagomez, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was one change to the published agenda.

APPOINT A CHAIRMAN PRO TEM

In the absence of Chair Hoekstra at said meeting, a Chairman Pro Tem was needed. Motion was made by Mr. Orr and seconded by Mr. Frey to name Brad Hove as Chairman Pro Tem for the October 9, 2018 Board of Trustees meeting. On roll call, the vote was:

AYES: Frey, Martin, Orr, Widholm
NAYS: None
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the September 10, 2018 Public Hearing for approval. Motion was made by Mr. Martin and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin
ABSTAIN: Orr, Widholm
NAYS: None
Motion Carried

The Recording Secretary presented the Minutes from the September 10, 2018 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin
ABSTAIN: Orr, Widholm
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Widholm and seconded by Mr. Orr to approve the October 9, 2018 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A AND 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1Y-OS programs as presented.

***APPROVAL OF TUITION COURSE REIMBURSEMENTS**

The administration recommended the Board approve one tuition course reimbursement as presented.

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve contract awards for technology equipment for the Advanced Technology Education Center in the amount of \$177,560, and a PacketShaper replacement in the amount of \$26,514. Motion was made by Mr. Orr and seconded by Mr. Frey to approve awarding the bids as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm
NAYS: None
Motion Carried

APPROVAL TO PROCEED WITH MASTER PLAN FOR INTERIOR RENOVATIONS

The administration recommended the Board approve engaging Demonica Kemper Architects to develop an interior renovation master plan for a fee of \$44,090. Motion was made by Mr. Martin and seconded by Mr. Frey to proceed with the master plan for interior renovations as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm
NAYS: None
Motion Carried

APPROVAL OF RECOMMENDED 2019-20 ACADEMIC CALENDAR

The administration recommended the Board approve the academic calendar for 2019-20 which was presented for review. The calendar provides for extra instructional days scheduled beyond the number required by state law. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the 2019-20 academic calendar as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm
NAYS: None
Motion Carried.

APPROVAL OF ACADEMIC CONTINUITY PLAN

The administration recommended the Board approve the academic continuity plan, which provides for the closure of campus and extended cancellation of classes in the event of an emergency. Motion was made by Mr. Widholm and seconded by Mr. Martin to approve the academic continuity plan as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm

NAYS: None

Motion Carried.

APPROVAL OF SUPPLEMENTAL TAX PROVISION OF THE PUBLIC COMMUNITY COLLEGE ACT

The administration recommended the Board adopt a resolution expressing the Board's intent to include in the Fall 2018 levy a supplemental tax as established in Section 3-14.3 of the Public Community College Act at a rate not to exceed the maximum allowable rate of 11.12 cents, and further resolved that the Board direct the administration to publish the Board's intent and to meet the requirements of Section 3-14.3 of the Public Community College Act. Motion was made by Mr. Frey and seconded by Mr. Orr to approval the supplemental tax provision as described. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm

NAYS: None

Motion Carried.

INFORMATION

President Avendano provided his oral report to the Board. The college will receive emergency funds from the state in the amount of \$129,000 which will be used for library elevator improvements. Dr. Avendano thanked Dr. Michael Boyd and Kari Nugent, Director of Marketing & Public Relations, for KCC's strategic planning *Great Expectations* day. He also thanked Dr. Kris Condon, Faculty Association President Steve DePasquale, and the LEX Honor Society for hosting a town hall meeting with state representative candidates. In addition, Dr. Avendano thanked Kari Nugent and the marketing department for their work on the presidential search materials. A public hearing re: the installation of a solar array on campus will be held on October 16. Dr. Brian Durham will be the new executive director of the Illinois Community College Board when Dr. Karen Hunter-Anderson retires at the end of November.

Trustee Frey gave his report to the Board. The next ICCTA meetings will be held on November 9-10 in Lisle. ICCTA Executive Director Mike Monaghan has given his intent to retire.

Student Trustee Villagomez provided her report to the Board. Phi Theta Kappa students participated in an honors institute at Moraine Valley where the study topic was homelessness. To raise awareness for homelessness, PTK is planning an overnight fundraising event on campus; students will sleep outside no matter what the weather. STEM students took part in a telescope and cook-out event. SAC will participate in an event at JJC on 9.29 and host a Halloween Spooktacular on campus on 10.24.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for August 31, 2018 and the Investment and Financial Summary report for September 30, 2018. Motion was made by Mr. Widholm and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On voice vote, the vote was:

AYES: Boicken, Frey, Hove, Orr, Widholm
ABSTAIN: Martin
NAYS: None
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$4,306,217.68, thirteen (13) purchase order requisitions over \$5,000, and two special bills totaling \$39,660 were presented for Board review. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm
NAYS: None
Motion Carried

The Board went into closed session at 5:33 p.m. The Board returned at 5:43 p.m. Motion was made by Mr. Martin and seconded by Mr. Orr to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Frey to approve matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult & Youth Participants in WIOA Work Experience Program in Kankakee & Livingston Counties

On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:44 p.m. was made by Mrs. Boicken and seconded by Mr. Widholm. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary