



KANKAKEE COMMUNITY COLLEGE
District 520

April 8, 2019

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Iroquois Room on campus. Those physically in attendance were:

Mr. Patrick Martin, Chair
Mr. Richard Frey
Mr. Jerald Hoekstra
Mr. Brad Hove
Mr. William Orr
Mr. Todd Widholm
Melany Villagomez, Student Representative to the Board

Also attending:

Dr. John Avendano, President
Claire Chaplinski, Attorney
Administrative Staff

APPOINTMENT OF TEMPORARY ELECTION CHAIR

Motion was made by Mr. Hoekstra and seconded by Mr. Frey to appoint President Avendano as Temporary Election Chair. On voice vote, the motion was unanimously approved.

Dr. Avendano congratulated Richard Frey and Cathy Boicken on their re-election to six-year terms on the Kankakee Community College Board of Trustees. The Board addressed itself to reorganization.

APPROVAL OF TERM OF OFFICE

Motion was made by Mr. Hoekstra and seconded by Mr. Hove that the terms of the Board Chair, Vice Chair and Secretary are established at two (2) years. On voice vote, the motion was unanimously approved.

ELECTION OF OFFICERS

Motion was made by Mr. Orr and seconded by Mr. Hoekstra that Mr. Martin be elected as Chair of the Board, Mr. Hove be elected as Vice Chair of the Board, and Mr. Widholm be elected as Secretary of the Board. On voice vote, the motion was unanimously approved.

The meeting returned to Chair Martin.

APPROVAL OF BOARD MEETING SCHEDULE

Motion was made by Mr. Frey and seconded by Mr. Hove to re-confirm the previously approved 2019 Board Meeting Schedule. On voice vote, the motion was unanimously approved.

APPOINTMENT OF ICCTA REPRESENTATIVE AND ALTERNATE

Motion was made by Mr. Hove and seconded by Mr. Orr to appoint Mr. Frey as ICCTA representative and Mr. Widholm as the alternate with all voting rights and privileges. On voice vote, the motion was unanimously approved.

There was no public comment. There was no change to the published agenda.

BOARD RECOGNITION

The Board recognized Clay Sterling, Assistant Professor of Electrical Technology, who was approved for tenure effective Fall 2019. The Board also recognized English professor Amy Porter as the Outstanding Full-Time Faculty Award winner, and dual credit instructor Claire Henneike as the Outstanding Adjunct Faculty Award winner. The Board was introduced to Daisy Solorzano, the 2019-2020 Student Representative to the Board of Trustees. In addition, the Board recognized the Phi Theta Kappa advisors and officers, who gave a report on their accomplishments and activities this school year, as well as the recent PTK International Catalyst Convention in Orland FL, where the chapter won two awards.

There was no public comment. There was no change to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the March 11, 2019 Board meeting for approval. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hove, Orr, Widholm, Martin

ABSTAIN: Hoekstra

NAYS: None

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Orr and seconded by Mr. Frey to approve the April 8, 2019 Consent Agenda Action Items 2-3 as follows:

***APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1D programs as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for a server refresh at an estimated cost of \$90,000.

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF BOARD POLICY REVISION

The administration recommended the Board approve as a first reading a revision to the Board's terms of office policy, 123.00 Officers and Appointees of the Board. Motion was made by Mr. Frey and seconded by Mr. Hoekstra to approve the policy revision as a first reading. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the bid for a switch refresh to Imperium Data Networks in the amount of \$50,074.00. The administration also recommended the Board approve awarding the bid for Phase II of the replacement of the central steam boiler plant and Phase I of the replacement chiller plant to Glade Plumbing in the amount of \$1,797,340. Motion was made by Mr. Hove and seconded by Mr. Frey to award the bid as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of the District to sell \$5,800,000 general obligation funding bonds

The administration recommended the Board approve the resolution calling for a public hearing concerning the intent of the Board to sell \$5,800,000 in general obligation funding bonds. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the resolution as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds for the purpose of funding and paying claims against the District, and directing that notice of such intention be published as provided by law

The administration recommended the Board approve the resolution of intent to issue bonds as presented and approve direction to proceed with the associated public notice requirements. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the resolution as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

INFORMATION

President Avendano provided his oral report to the Board. He will attend the Phi Theta Kappa Banquet in Springfield and the PTK Induction on campus. He and other community college presidents will meet this week to discuss potential grant funding for the Illinois Green Economy Network (IGEN). The ATEC Grand Opening is April 17. It is followed by *The Daily Journal* Progress Awards where KCC will receive the Innovator in Technology Award for ATEC, and KCC will present the Innovator in Agriculture Award to Locavore Farms. Dr. Avendano invited and encouraged the trustees to attend any and all events on campus in the upcoming months, including those during Law Week. Recent Foundation gifts include a new scholarship and large gifts from two donors. The American Bar Association came to campus for an accreditation visit for the paralegal program. Dr. Avendano noted that he will be KCC's commencement speaker on May 11. Changes in the prevailing wage legislation were also noted.

Trustee Frey provided a report to the Board. He and Dr. Avendano will meet with legislators as part of the ICCTA's Lobby Day on May 1 in Springfield. Trustees are encouraged to attend the ICCTA annual convention and banquet in June, as well as any or all ICCTA meetings during the year. Trustee Frey gave a copy of the ICCTA's 2019 Legislative Goals to each trustee.

Student Trustee Villagomez provided her report to the Board. The Student Advisory Committee will hold an employment workshop on April 10 and will host KCC's Got Talent, a talent competition. A club recognition dinner will take place on April 12. Finals Relaxation Week will include massages, an oxygen bar, and a Zumba class. She will attend Student Advocacy Day in Springfield on April 9, where she will give a brief speech about funding for community colleges and then meet with legislators. The Baccalaureate Scholars plan to hold a fundraiser to renovate the bus bench.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented the short term investment issued March 21, 2019 in the amount of \$43,060.00. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the short term investment as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the reconciled cash report for February 28, 2019 and the Investment and Financial Summary report for March 31, 2019. Motion was made by Mr. Widholm and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm

ABSTAIN: Martin

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,212,393.29, ten (10) purchase order requisitions over \$5,000, and a special bill in the amount of \$1,141.00 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Widholm to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board went into closed session at 5:45 p.m. The Board returned at 5:56 p.m. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hove to approve matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participant in WIOA Work Experience Program in Livingston County
- (5) Appointment of Legal Counsel

On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:57 p.m. was made by Mr. Frey and seconded by Mr. Hoekstra. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary