



KANKAKEE COMMUNITY COLLEGE
District 520

September 9, 2019

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Brad Hove, Chairman Pro Tem
Mr. Todd Widholm, Secretary
Mr. Richard Frey
Mr. William Orr
Ms. Daisy Solorzano, Student Representative to the Board

Also attending:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda.

APPOINT A CHAIRMAN PRO TEM

In the absence of Chair Martin at said meeting, a Chairman Pro Tem was needed. Motion was made by Mr. Orr and seconded by Mr. Frey to name Brad Hove as Chairman Pro Tem for the September 9, 2019 Board of Trustees meeting. On roll call, the vote was:

AYES: Frey, Orr, Widholm, Hove
NAYS: None
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the August 12, 2019 Public Hearing for approval. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Orr, Widholm, Hove
NAYS: None
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the August 12, 2019 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Orr, Widholm, Hove
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Widholm and seconded by Mr. Orr to approve the September 9, 2019 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A, 1D, 1Y-OS AND TAA PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A, 1D, 1Y-OS and TAA programs as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of construction bids for the Student Success Center remodel at an estimated cost of \$4,200,000.

On roll call, the vote was:

AYES: Frey, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF ON-THE-JOB TRAINING (OJT) CONTRACT

The administration recommended the Board approve the Department of Workforce Services/WIOA's on-the-job training contract with Ardex Americas/WW Henry. Motion was made by Mr. Orr and seconded by Mr. Frey to approve the contract as presented. On roll call, the vote was:

AYES: Frey, Orr, Widholm, Hove

NAYS: None

Motion Carried

INFORMATION

Kelly Myers provided the Board with a KCC Foundation update. The Board reviewed the Census Day Enrollment Report for Fall 2019 and the FY2019 Annual Enrollment Report. Dr. Boyd thanked Dr. Jose da Silva and Kari Nugent for their work on the strategic enrollment plan, which will be shared at a President's Forum on September 18. Dr. Boyd asked the trustees to continue to represent KCC in their spheres of influence in their communities and to mention KCC's recruitment efforts. Dr. Boyd provided his report to the Board. The semester is off to a great start. He had the opportunity to attend GSU's convocation, which is an event he would like KCC to consider in the future. The SEC lease was extended through 2023; 17 students enrolled in the second Fast Path cohort at that extension site. The paralegal program received official notice of re-approval by the ABA. Drs. da Silva and Naze are writing a workforce equity grant, and recipients will be announced next week. Dr. Boyd continues to meet with donors and state legislators. He and Mr. Frey will attend the ICCCP and ICCTA meetings this week.

Trustee Frey gave his report to the Board. The ICCTA will discuss cannabis programs, mental health services for students, and the capital bill.

SBOT Solorzano provided her report to the Board. Club Rush was successful in its efforts to have students join campus clubs; the Student Advisory Committee (SAC) welcomed 18 new members. SAC will volunteer at a Constitution Day event on 9.17 and encourage students to register to vote. TRiO hosted a Financial Aid event. Phi Theta Kappa students plan to attend a regional conference October 11-17. The ICCB SAC is holding an election for officers on 9.23, and Daisy is in the running for a position.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented the short term investments issued August 2 and August 28, 2019 in the amounts of \$1,500,000 and 1,055,760, respectively. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve the short term investments as presented. On roll call, the vote was:

AYES: Frey, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for July 31, 2019 and the Investment and Financial Summary Report for August 31, 2019. Motion was made by Mr. Orr and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Frey, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$5,993,741.95, twenty (20) purchase order requisitions over \$5,000, and two special bills totaling \$2,661.00 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Frey, Orr, Widholm, Hove

NAYS: None

Motion Carried

Dr. Boyd welcomed guest Mr. Robert Ellington-Snipes, Kankakee County Board Member, who shared his connection with the college.

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Frey, Orr, Widholm, Hove

NAYS: None

Motion Carried

The Board went into closed session at 5:44 p.m. The Board returned at 5:48 p.m. Motion was made by Mr. Orr and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Frey to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult, Dislocated Worker and Youth Participants in WIOA Work Experience Programs in Livingston and Kankakee Counties
- (5) Approval of Annual Load Summary for 11-Month Instructor for Fall 2018-Summer 2019
- (6) Approval of Credit Division Adjunct Instructor List for Fall Semester 2019

On roll call, the vote was:

AYES: Frey, Orr, Widholm, Hove

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:49 p.m. was made by Mr. Frey and seconded by Mr. Widholm. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman Pro Tem

Secretary