



KANKAKEE COMMUNITY COLLEGE
District 520

October 15, 2019

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Patrick Martin
Mr. Brad Hove
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Jerald Hoekstra
Mr. William Orr
Ms. Daisy Solorzano, Student Representative to the Board

Also attending:

Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda.

The Board welcomed new faculty member Megan Winterrowd, Assistant Professor/ACCE, Health Careers.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the September 9, 2019 Board meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Frey, Hoekstra, Hove, Orr

ABSTAIN: Boicken, Martin

NAYS: None

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Frey to approve the October 15, 2019 Consent Agenda Action Items 1-4 as follows:

***APPROVAL OF 1A AND 1Y-IS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the participant additions to the 1A and 1Y-IS programs as presented.

***APPROVAL OF TUITION COURSE REIMBURSEMENT**

The administration recommended the Board approve two tuition course reimbursements as presented.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept grants from The Workforce Board for adults, dislocated workers and the young adult program in Kankakee and Livingston counties as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for an ambulance simulator at an estimated cost of \$36,650.00.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Martin

NAYS: None

Motion Carried

APPROVAL TO ACCEPT GRANT AWARD AND APPROVE BUDGET – 2019 INNOVATIVE BRIDGE AND TRANSITION PROGRAM

The administration recommended the Board approve the acceptance of the 2019 Innovative Bridge and Transition Program Grant and approve its associated budget. Motion was made by Mr. Frey and seconded by Mrs. Boicken to accept the grant and approve the budget as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Martin

NAYS: None

Motion Carried

APPROVAL TO ACCEPT GRANT AWARD AND APPROVE BUDGET – 2019-2020 TRiO TALENT SEARCH SUPPLEMENTAL STEM GRANT

The administration recommended the Board approve the acceptance of the 2019-2020 TRiO Talent Search Supplemental STEM Grant and approve its associated budget. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to accept the grant and approve the budget as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Martin

NAYS: None

Motion Carried

APPROVAL TO PURCHASE CURRICULUM MANAGEMENT AND CATALOG MANAGEMENT SOFTWARE

The administration recommended the Board approve the purchase of the Curriculum Management System Module and Catalog Management Module Software, SmartCatalog by Watermark, as presented with the bundled price, at a total maximum cost of \$120,610.33 over five fiscal years, FY20-FY24. Motion was made by Mr. Orr and seconded by Mr. Hoekstra to approve the software as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Martin
NAYS: None
Motion Carried

APPROVAL OF SUPPLEMENTAL TAX PROVISION OF THE PUBLIC COMMUNITY COLLEGE ACT

The administration recommended the Board adopt a resolution expressing the Board's intent to include in the Fall 2019 levy a supplemental tax as established in Section 3-14.3 of the Public Community College Act at a rate not to exceed the maximum allowable rate of 11.05 cents, and further resolved that the Board direct the administration to publish the Board's Intent and to meet the requirements of Section 3-14.3 of the Public Community College Act. Motion was made by Mr. Frey and seconded by Mr. Hove to adopt the supplemental tax resolution as presented and to direct administration to publish the Board's intent and meet the requirements of Section 3-14.3 of the Public Community College Act. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Martin
NAYS: None
Motion Carried

APPROVAL OF PROTECTION, HEALTH, AND SAFETY PROJECT

The administration recommended the Board approve the Protection, Health, and Safety Project in the amount of \$1,393,000 to complete Phase IV of the boiler/chiller project and to engage Elara Energy Services, Inc. in the amount of \$119,400 for engineering services on the project. Motion was made by Mr. Frey and seconded by Mr. Orr to approve PHS projects as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Martin
NAYS: None
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve the contract award for construction of the Student Success Center to Heritage Development & Construction Co. in the amount of \$3,767,500.00. The administration further recommended the Board approve the contract award for the library asbestos abatement project to Tecnica Environmental Services, Inc. in the amount of \$375,400.00. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve awarding the bids as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Martin
NAYS: None
Motion Carried

INFORMATION

Dr. Boyd provided his report to the Board. The trustees received a copy of former KCC president Dr. Larry Huffman's archival piece on the development of the campus grounds. Dr. Boyd and Trustee Frey attended the ICCCP/ICCTA October meeting where the Cannabis Regulation and Tax Act was a topic of discussion. The law will require Illinois community colleges to take a close look at drug testing, clinical agreements, and the development of curriculum. The application for

consideration to be one of the eight community college pilot programs will be available from the ICCB on January 1, 2020 and due February 1, 2020. Dr. Boyd alerted the Board to upcoming event dates and asked them for agenda items for the Committee of the Whole meeting on December 6, 2020.

Trustee Frey gave his report to the Board. He shared the 2019 ICCTA legislative goals and encouraged the trustees to complete the ICCTA survey for 2020 goals. He reiterated Dr. Boyd's report re: cannabis legislation and education. The Board's consensus was the need for more information in order to make an informed decision by December whether or not to pursue a cannabis degree program at KCC, offer a certificate or neither. The Board asked for a tour, if possible, of Cresco Labs, a cannabis company in Kankakee.

SBOT Solorzano provided her report to the Board. The Student Advisory Council hosted Constitution Day where 21 students registered to vote. Recent campus events included Hispanic Heritage Month, Red Flag Campaign, and Pack the Place for soccer and volleyball. Daisy had the opportunity to meet and talk with students during her first Chat & Chew. Phi Theta Kappa students attended a leadership conference and will hold its induction ceremony November 26. Their annual Sleep-Out will also take place in November to raise awareness for homelessness. Congratulations to Daisy who was elected vice chair for the ICCB Student Advisory Council.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for August 30, 2019 and the Investment and Financial Summary Report for September 30, 2019. Motion was made by Mr. Orr and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr
ABSTAIN: Martin
NAYS: None
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,711,327.53, seventeen (17) purchase order requisitions over \$5,000, and a special bill in the amount of \$34,912.00 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Martin
NAYS: None
Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Martin
NAYS: None
Motion Carried

The Board went into closed session at 6:11 p.m. The Board returned at 6:39 p.m. Motion was made by Mr. Hoekstra and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Programs in Livingston and Kankakee Counties
- (5) Approval of Full-Time Faculty Tenure Award
- (6) Approval of Position Descriptions

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Martin

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:41 p.m. was made by Mr. Hove and seconded by Mr. Frey. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chairman

Secretary