



KANKAKEE COMMUNITY COLLEGE
District 520

January 13, 2020

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 5:00 p.m. in the Board Room on campus. Those physically in attendance were:

Mr. Patrick Martin, Chair
Mr. Brad Hove, Vice Chair
Mr. Todd Widholm, Secretary
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Jerald Hoekstra
Mr. William Orr

Also attending:

Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was no change to the published agenda

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 6, 2019 Committee of the Whole meeting for approval. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the December 10, 2019 Board meeting for approval. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin
NAYS: None
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. By consent, motion was made by Mr. Hove and seconded by Mr. Orr to approve the January 13, 2020 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1D PROGRAM PARTICIPANT**

The administration recommended the Board approve the participant additions to the 1D program as presented.

***APPROVAL OF TUITION COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition course reimbursement as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for a college car at an estimated cost of \$30,000.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL TO ACCEPT IGEN SUB-AWARD GRANT AND APPROVE BUDGET

The administration recommended the Board approve the acceptance of the IGEN sub-award of the Office of the Illinois Secretary of State grant in the amount of \$43,500 and approve its associated budget. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to approve the acceptance of the IGEN sub-award and its budget as presented.

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL TO ACCEPT GRANT AWARD AND APPROVE BUDGET

The administration recommended the Board approve the acceptance of the 2020 Innovative Bridge and Transition Program Grant in the amount of \$64,168.77 and approve its associated budget. Motion was made by Mr. Frey and seconded by Mr. Hove to approve the acceptance of the 2020 Innovative Bridge and Transition Program Grant and its budget as presented.

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

ADOPTION OF REVISIONS TO KCC BOARD OF TRUSTEES POLICY MANUAL

The administration recommended the Board approve and adopt revisions to the KCC Board of Trustees Policy Manual as presented for a second reading. Motion was made by Mr. Frey and seconded by Mr. Orr to approve and adopt revisions to the KCC Board of Trustees Policy Manual, effective January 14, 2020.

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

INFORMATION

Dr. Boyd provided his report to the Board. Lt. Gov. Julianna Stratton's office has reached out to KCC regarding a campus visit in the near future. The college renewed its membership in the Illinois Green Economy Network, of which KCC is a founding member. KCC is in compliance with recent mental health legislation. College employees have been trained, and a message has been sent to students, regarding the cannabis legislation. Letters were sent to the college's clinical affiliation partners advising them that KCC will no longer screen for cannabis but will continue to screen for illegal drugs. Athletic director and baseball coach, Todd Post, will be inducted into the Region IV Hall of Fame. The KCC Foundation was the recipient of a gift from the Estate of Janet V. Leonard. The ambulance simulator has been installed. Asbestos removal is underway in the Student Success Center. Chief Rich Soderquist presented the college's incident report: there were 90 incidents reported in 2019 compared to over 400 in 2012, and the campus police department was credited for the decrease. Dr. Boyd reminded the Board of several upcoming event dates.

Trustee Frey gave his report to the Board. He noted that the annual ICCTA award nominations are due in February and March. The National Legislative Summit will take place in February in Washington DC. The next ICCTA meetings will be held March 13-14, 2020 at Heartland Community College. Lobby Day will take place April 29, 2020.

There was no student trustee report.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for November 30, 2019 and the Investment and Financial Summary Report for December 31, 2019. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,585,507.63, six (6) purchase order requisitions over \$5,000, and four special bills totaling \$1,793.67 were presented for Board review. Motion was made by Mr. Frey and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board went into closed session at 5:47 p.m. The Board returned at 5:55 p.m. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Frey to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Youth Participants in WIOA Work Experience Programs in Kankakee County

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:56 p.m. was made by Mrs. Boicken and seconded by Mr. Widholm. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chair

Secretary