



KANKAKEE COMMUNITY COLLEGE  
District 520

January 11, 2021

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Martin at 5:00 pm in the Iroquois Room (D152) of the Riverfront campus and via Zoom. Those physically in attendance were:

Mr. Patrick Martin, Chair  
Mr. Brad Hove, Vice Chair  
Mr. Todd Widholm, Secretary  
Mrs. Catherine Boicken  
Mr. Richard Frey  
Mr. Jerald Hoekstra  
Mr. William Orr  
Ms. Ariana Ramirez, Student Representative to the Board

Those participating remotely via Zoom were:  
Ms. Claire Chaplinski, Attorney

Also attending in person were:  
Dr. Michael Boyd, President  
Administrative Staff

Dr. Boyd stated that the meeting was broadcasting live and being recorded via Zoom for audio and video access per Governor Pritzker's executive order.

There was no public comment or change to the published agenda.

**BOARD PRESENTATION**

Mr. Dale Gerretse of Abraham, Eshleman & Gerretse LLC gave a FY20 audit presentation. The Board thanked Mr. Gerretse and Mr. Jonathan Cordes, as well as Beth Nunley, VP for Business Affairs, and Sarah Peters, Director of Financial Services, for their hard work.

**APPROVAL OF MINUTES**

The Recording Secretary presented the Minutes from the December 15, 2020 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin  
NAYS: None  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. By consent, motion was made by Mr. Orr and seconded by Mr. Frey to approve the January 11, 2021 Consent Agenda Action Items 1-2 as follows:

**\*APPROVAL OF 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1D program participants as presented.

**\*APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**FISCAL YEAR 2020 FINANCIAL AUDIT**

The administration recommended the Board accept the fiscal year 2020 financial audit prepared by the independent auditing firm of Groskreutz, Abraham, Eshleman & Gerretse LLC. Motion was made by Mr. Frey and seconded by Mr. Hove to accept the fiscal year 2020 financial audit as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL OF PERREAULT FARMS INC. ON FARM LEASE AGREEMENT**

The administration recommended the Board approve an agreement with Perreault Farms Inc. for the period March 1, 2021 through February 28, 2022 at a rate of \$170 per acre or annual cash rent totaling \$8,500 per year. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve the agreement with Perreault Farms Inc. as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**APPROVAL AND ADOPTION OF REVISIONS TO KCC BOARD OF TRUSTEES POLICY MANUAL**

The administration recommended the Board approve and adopt revisions to the KCC Board of Trustees Policy Manual as presented for a second reading. Motion was made by Mr. Frey and seconded by Mr. Hove to approve and adopt revisions to the KCC Board of Trustees Policy Manual, effective January 12, 2021.

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

**INFORMATION**

Dr. Boyd gave his report to the Board. Students are on campus for the first day of the spring semester. A virtual faculty in-service took place last week. Senator Patrick Joyce visited campus prior to the legislative session; he and Dr. Boyd co-wrote a thank you letter to Governor Pritzker for the funds to renovate KCC's technology building. Chief Eric Springer will lead the campus' emergency

preparedness training. Eight individuals who participated in Kankakee County State's Attorney Jim Rowe's "I Can Go to College" initiative have registered for classes at the college. Winter sports (basketball and volleyball) are moving forward now with no spectators via live stream. Soccer, softball and baseball will begin in March. The commencement committee is looking at ways to provide a safe ceremony for the graduates. The KCC Cash Bash will take place virtually on February 20; tickets are available for purchase from the Athletic Department.

Trustee Frey gave his report to the Board. The next ICCTA meeting will take place January 30 via Zoom. He shared a few challenges the trustees will address at the meeting.

SBOT Ramirez gave her report to the Board and shared her "Welcome Back" letter. She also shared Welcome Week information and activities. The Student Advisory Council (SAC) has planned a tentative programs and events schedule for the semester. Work continues on the SAC Constitution update. Clubs, including Phi Theta Kappa and the Veterans Association, are working on projects and planning events.

#### **APPROVAL OF FINANCIAL REPORTS (subject to audit)**

The administration presented the Reconciled Cash Report for November 30, 2020 and the Investment and Financial Summary Report for December 31, 2020. Motion was made by Mr. Frey and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm

ABSTAIN: Martin

NAYS: None

Motion Carried

#### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$2,665,186.07, seven (7) purchase order requisitions over \$5,000, and one (1) special bill in the amount of \$600.00 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, probable or pending litigation, and matters of real property pursuant to Sections 2-c-1, 2-c-11 and 2-c-5 of the Illinois Open Meetings Act. Motion was made by Mr. Hove and seconded by Mr. Frey to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin

NAYS: None

Motion Carried

Dr. Boyd stated that the Board would reconvene into Open Session after Closed Session adjourned.

The Board went into closed session at 5:45 pm. The Board returned at 6:17 p.m. Motion was made by Mr. Hove and seconded by Mr. Orr to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin  
NAYS: None  
Motion Carried

### **MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. By consent, motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Request to Participate in the One-Time Voluntary Retirement Program

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin  
NAYS: None  
Motion Carried

Dr. Boyd thanked Media and IT for their work each month to enable the Board to have a socially distanced meeting with remote access.

### **ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:19 p.m. was made by Mr. Hove and seconded by Mr. Frey. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Hove, Orr, Widholm, Martin  
NAYS: None  
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chair

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Secretary