



KANKAKEE COMMUNITY COLLEGE
District 520

March 8, 2021

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Secretary Widholm at 5:00 pm in the Iroquois Room (D152) of the Riverfront campus and via Zoom. Those physically in attendance were:

Mr. Brad Hove, Chair *Pro Tem*
Mr. Todd Widholm, Secretary
Mrs. Catherine Boicken
Mr. Richard Frey
Mr. Jerald Hoekstra
Mr. William Orr
Ms. Ariana Ramirez, Student Representative to the Board

Those participating via Zoom were:
Mr. Jerald Hoekstra

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd stated that the meeting was broadcasting live and being recorded via Zoom for audio and video access per Governor Pritzker's executive order.

APPOINT A CHAIRMAN PRO TEM

In the absence of Chair Martin at said meeting, Mr. Widholm called for a Chair *Pro Tem*. Motion was made by Mrs. Boicken and seconded by Mr. Frey to name Brad Hove as Chair *Pro Tem* for the March 8, 2021 Board of Trustees meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove
NAYS: None
Motion Carried

Mr. Theodis Pace, President of the Kankakee County Branch of the NAACP, gave a report on the Kankakee County Community Crisis Response Team. He thanked the college for its participation on the team and for the opportunity to hold training on campus. Dr. Boyd thanked Mr. Pace for his leadership in the community.

There was no change to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the February 8, 2021 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Frey to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Orr and seconded by Mrs. Boicken to approve the March 8, 2021 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A, 1D and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1D and 1Y-OS program participants as presented.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept Trade Adjustment Assistance, Adult, and Dislocated Worker grant awards for Kankakee and Livingston Counties from The Workforce Board as presented.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF MODIFICATION TO ON-THE-JOB TRAINING (OJT) CONTRACT

The administration recommended the Board approve a modification to reduce the OJT contract with ARDEX Americas/WW Henry due to a decrease in training hours because the participant exceeded projected expectations. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the OJT contract modification as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF SUPPORTIVE SERVICE - DAYCARE

The administration recommended the Board approve the payment of supportive services-daycare for a WIOA participant enrolled in training. Motion was made by Mr. Widholm and seconded by Mr. Frey to approve the supportive services-daycare as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF REQUEST TO PURCHASE SERVERS FROM DELL DIRECT

The administration recommended the Board approve the purchase of servers from Dell Direct in an amount not to exceed \$120,000. Motion was made by Mrs. Boicken³ and seconded by Mr. Orr to approve the purchase of servers as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF CONTRACT AWARD(S)

The administration recommended the Board approve awarding the bid for a new police vehicle from Terry's Ford in the amount of \$34,869. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve awarding the bids as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL TO PROCEED WITH ARCHITECTURAL SERVICES FOR PHASE 2 OF RENOVATIONS TO THE TECHNOLOGY BUILDING

The administration recommended the Board approve the proposal from Demonica Kemper Architects to provide architectural services for Phase 2 of renovations to the Technology Building for a fee of \$230,000. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the proposal as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF TUITION AND FEES FOR FISCAL YEAR 2022

The administration recommended the Board approve to maintain the current tuition and mandatory fee rate of \$165, before course fees, effective Summer 2021. Motion was made by Mr. Frey and seconded by Mr. Widholm to approve to maintain the current tuition and fee rate as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF RESOLUTION HONORING FULL-TIME RETIREE

The administration recommended the Board approve and sign a resolution honoring KCC retiree April Frye for her years of service at the college. Motion was made by Mrs. Boicken and seconded by Mr. Orr to approve the resolution as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. The Board reviewed the KCC Foundation Update. The college is ready to administer the COVID-19 vaccine to employees if they receive a supply; however, employees are encouraged to seek the vaccine from other sources. Congratulations to Women's History Month "spotlights" Trustee Boicken, VP Nunley, VP Battle, SBOT Ramirez and Judge Imani Drew. Congratulations also to Career and Technical Education faculty members Pat Klette,

John Bordeau, Mark Stevenson, Charlie Cooke and Katelynn Ohrt who were recognized by the Illinois Community College Board. Jenny Pecora is the recipient of the Outstanding Full-Time Faculty Award, and Josh Riley received the Outstanding Adjunct Faculty Award. KCC's new website launched today. National Incident Management Systems (NIMS) training and certification is ongoing. Kudos to Dr. Jose da Silva and his team for their hard work on the recently submitted Talent Search grant. Kudos also to Paul Carlson and his team for the successful Career Pathways Options Day. A four-week winter term is in the implementation phase. The college used Govdeals.com to auction surplus inventory. Dr. Boyd thanked the Physical Plant, IT and Media departments for the room set-up each month.

Trustee Frey gave his report to the Board. He and Dr. Boyd will attend the March 12-13 ICCTA meetings in Schaumburg. There will be no Lobby Day in Springfield this year.

SBOT Ramirez gave her report to the Board. The Student Advisory Council (SAC) recognized five local women leaders for Women's History Month in March. Ms. Ramirez hosted a "Women Empowering Women" forum and a "Spill the Tea" to engage with students. She reported that students' feedback was that they are eager to be back on campus. SAC attended a Student Leader Exchange Series that focused on social injustice, and they will participate in an upcoming team bonding trip. Ms. Ramirez noted that she had an excellent experience with Career Coach, a career-based software sponsored by KCC, the Economic Alliance and the Kankakee Area Career Center. Clubs continue to be active through virtual meetings and events

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for January 31, 2021 and the Investment and Financial Summary Report for February 28, 2021. Motion was made by Mr. Orr and seconded by Mr. Frey to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,389,693.18, three (3) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$18,677 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, probable or pending litigation, and matters of self-evaluation pursuant to Sections 2-c-1, 2-c-11 and 2-c-16 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

Dr. Boyd stated that the Board would reconvene into Open Session after Closed Session adjourned.

The Board went into closed session at 5:51 pm. The Board returned at 6:04 p.m. Motion was made by Mr. Frey and seconded by Mrs. Boicken to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Request to Participate in the One-Time Voluntary Retirement Program
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Career Services Contracts
- (5) Approval for Payroll and Payment Authorizations to Youth Participants In WIOA Work Experience Program in Kankakee County
- (6) Approval of Full-Time Credit Division Overload Summary for Spring 2021

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:06 p.m. was made by Mr. Frey and seconded by Mr. Widholm. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove

NAYS: None

Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chair *Pro Tem*

Secretary