



KANKAKEE COMMUNITY COLLEGE
District 520

July 12, 2021

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00 pm in the Board Room (L241) of the Riverfront campus and via Zoom. Those physically in attendance were:

Mr. Brad Hove, Chair
Mr. Todd Widholm, Vice Chair
Mrs. Catherine Boicken, Secretary
Mr. Jerald Hoekstra
Mr. Patrick Martin
Mr. William Orr
Mr. Michael Proctor
Ms. Samaria Rosenthal, Student Representative to the Board

Also attending in person were:

Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd stated that the meeting was broadcast live and recorded via Zoom for audio and video access per Governor Pritzker's executive order.

There was no public comment.

BOARD RECOGNITION

Mr. Jim Reed, Executive Director of the Illinois Community College Trustees Association, presented Trustee Hoekstra with a 30-year service award.

BOARD EDUCATION

Whitney Mittons, Coordinator of Equity, Diversity & Inclusion (EDI), discussed the EDI Center at KCC and her role in recent corporate training.

Jennifer Huggins, Dean of Liberal Arts & Sciences, and Meredith Purcell, Director of Student Success, gave a presentation on KCC's Quality Improvement Project: Retention.

There were no amendments or changes to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the June 14, 2021 Board meeting for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the minutes as presented.
On roll call, the vote was:

AYES: Hoekstra, Martin, Orr, Proctor, Widholm, Hove
ABSTAIN: Boicken
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Martin and seconded by Mrs. Boicken to approve the July 12, 2021 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve the solicitation of bids for construction of the police and public safety department.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the additional Perkins Reserve grant from the Illinois Community College Board: CTE in the amount of \$94,294.00 for the period July 1, 2021 through June 30, 2022 to implement a Health Careers Navigator.

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bid for Phase 2 of renovations to the Technology Center Building – Construction to Troop Contracting in the amount of \$3,302,800. Motion was made by Mr. Widholm and seconded by Mr. Proctor to award the bid as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bids for science supplies to VWR, Carolina, Flinn Scientific, Fisher Scientific, and Edvotek for a total amount of \$30,168.32. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to award the bids as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds in a principal amount not to exceed \$3,700,000 for the purpose of funding and paying claims against Community College District No. 520, Counties of Kankakee, Will, Grundy, Livingston, Ford and Iroquois and State of Illinois, and directing that notice of such intention be published as provided by law.

The administration recommended the Board approve the resolution of intent to issue bonds as presented in its entirety and approve direction to proceed with the associated public notice requirements. Motion was made by Mrs. Boicken and seconded by Mr. Martin to approve the resolution as presented and proceed with public notice. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 520, Counties of Kankakee, Will, Grundy, Livingston, Ford and Iroquois and State of Illinois, to sell \$3,700,000 general obligation funding bonds.

The administration recommended the Board approve the resolution calling for a public hearing concerning the intent of the Board to sell \$3,700,000 in general obligation funding bonds. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the resolution as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. The retirement reception for Trustee Emeritus Frey will take place on August 9, 3-5pm, in the College Center. KCC hosted the KVSO's July 4th concert and City of Kankakee's fireworks on campus. Orientation for the Health Careers Honors program will take place this week at the North Extension Center. The Practical Nursing Pinning Ceremony and Paramedic Graduation Ceremony will take place July 22, 4pm and 6pm respectively, in the College Center. The Capital Development Board's North Patio project is moving forward. Dr. Kiana Battle and Mary Posing are part of a county-wide effort led by county board chairperson Wheeler to utilize ARP funds for students and the college. The college continues to plan strategies for utilizing ARP funds. In addition, KCC is part of a community college consortium that is eligible to receive One Work Force grants to fund manufacturing scholarships.

SBOT Rosenthal gave her report to the Board. Student Advisory Council (SAC) participated in the July 4th event on campus and continue to plan events, as well as extracurricular activities, for the fall and spring semesters. TRIO Support Services hosted a Chicago architectural tour for SAC and TRIO members. SBOT Rosenthal will participate in the President's EDI Council meeting in August.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for May 31, 2021 and the Investment and Financial Summary Report for June 30, 2021. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hoekstra, Orr, Proctor, Widholm, Hove
ABSTAIN: Martin
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,660,343.55, eight (8) purchase order requisitions over \$10,000, and two (2) special bills totaling \$2,221.00 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

The Board went into closed session at 6:15 pm. The Board returned at 6:41 p.m. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

Dr. Boyd noted that the Board was now back in Open Session and that there were no participants via Zoom.

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve Matters of Personnel Items 1-3 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:43 p.m. was made by Mr. Widholm and seconded by Mrs. Boicken. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chair

Secretary