



**Kankakee Community College Board of Trustees**  
**November 8, 2021 – Agenda**  
**100 College Dr, Board Room L241, 5 pm**

1. Call to Order/Roll Call.....Board Chair
2. Public Comment.....Board Chair
3. Introduction of Guests/Recognition.....Board Chair
4. Amendments or Changes to Published Agenda.....Board Chair
5. Approval of Minutes.....Board Chair
  - October 12, 2021 – Board Meeting
6. Approval of Consent Agenda Action Items (**items preceded by asterisk**).....Board Chair
7. Approval of Action Items Remaining & Presentation of Information Items....Board Chair
  - A. Action Items
    - \*(1) Approval of 1A, 1D and 1Y-OS Program Participants (A-1)
    - \*(2) Approval of Request for Bids (A-3)
      - ◆ Asbestos Abatement for Building 5
    - (3) Approval of Farm Lease Agreement (A-5)
  - B. Information Items
    - (1) President and Trustee Reports
8. Approval of Finance Items.....Board Chair
  - A. Finance Items
    - (1) Approval of Short Term Investments - None
    - (2) Approval of Financial Reports (subject to audit) (F-1)
      - ◆ Reconciled Cash By Fund – September 30, 2021
      - ◆ Investment and Financial Summary – October 31, 2021

- (3) Approval of Bill Summary and Travel Expenses (F-6)
  - ◆ Purchase Order Requisitions Over \$10,000
  - ◆ Special Bill(s)
  - ◆ AP Check Register
  
- 9. Convene to Closed Session.....Board Chair
- 10. Reconvene to Open Session.....Board Chair
- 11. Closed Session Action Items.....Board Chair
  - A. Matters of Personnel pursuant to 5 ILCS 120/2(c)(1)
    - Approval of Meredith Purcell employment contract for the position of vice president for student affairs from November 9, 2021 through June 30, 2022 at a salary of \$115,000.
  - B. Probable or Pending Litigation pursuant to 5 ILCS 120/2(c)(11)
  - C. Semi-Annual Review of Closed Session Minutes pursuant to 5 ILCS 120/2(c)(21)
- 12. Adjournment.....Board Chair

**ADMINISTRATIVE CONTRACT**  
 Kankakee Community College  
 Kankakee, Illinois

The Board of Trustees of Community College District 520 of the Counties of Kankakee, Iroquois, Livingston, Grundy, Will and Ford, State of Illinois, hereby agrees to employ **MEREDITH PURCELL as VICE PRESIDENT FOR STUDENT AFFAIRS** for the remainder of the 2021-2022 fiscal year, beginning November 9, 2021. The fiscal year begins on July 1 and ends on June 30.

The administrator will be assigned duties which are consistent with her educational and experiential qualifications.

The administrator agrees to perform faithfully and to discharge all assigned duties to the satisfaction of the College, and to abide by all policies, rules, and regulations adopted by the Board of Trustees. The administrator further agrees to a reassignment or transfer at any time from this position to another position for which the administrator is qualified as determined by the college. In addition, the administrator's employment may be terminated, changed, or modified from time to time by the College in its sole discretion.

The annualized salary for the 2021-2022 fiscal year will be \$115,000.

On or before June 15, 2022, notification as to renewal of appointment will be given. Such renewal is neither automatic nor to be expected.

The administrator has ten days after the date of official board action as shown below to accept or reject this contract. If she fails to accept the offer within this time period, this position will be declared open.

November 8, 2021  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

I accept the contract as described above.

\_\_\_\_\_ Yes      \_\_\_\_\_ No

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator