



KANKAKEE COMMUNITY COLLEGE
District 520

December 3, 2021

A Committee of the Whole meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 9:00 am in the Governors Room (D300) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
 Mr. Todd Widholm, Vice Chair
 Mrs. Catherine Boicken, Secretary
 Mr. Jerald Hoekstra
 Mr. Patrick Martin
 Mr. William Orr
 Mr. Michael Proctor

Also attending in person were:

Dr. Michael Boyd, President
 Ms. Claire Chaplinski, Attorney
 Administrative Staff

There was no public comment. There were no amendments or changes to the published agenda.

REAFFIRMATION OF KCC'S MISSION, VISION, CORE VALUES AND PHILOSOPHY

The administration recommended the Board reaffirm KCC's mission, vision, core values and philosophy. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to reaffirm the above-mentioned as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
 Motion Carried

INFORMATION

- 1) Financial Report – The Board reviewed the final debt service on bonds, financial projections for FY23-FY25, and an executive summary of COVID-19 relief funds.
- 2) Review of Strategic Plan – The Board reviewed KCC's Strategic Plan FY20-22. The Board was in agreement with administration's recommendation to extend the Strategic Plan for one year.
 - a) Goal 1 - Dr. Boyd presented a current enrollment report. VP Purcell presented a strategic enrollment management (SEM) report and discussed Target X and new Ellucian Advise software, which will be moving forward in January 2022. VP Battle shared programming plan for the North Extension Center and presented a report on guided pathways implementation.
 - b) Goal 2 - The Board reviewed Dr. Boyd's report to Chair Hove on progress made and areas where progress is needed with respect to the college's Diversity, Equity & Inclusion (DEI) implementation.

c) Goal 3 - Dr. Boyd and VP Nunley presented next steps with respect to the Facilities Master Plan:

- Deferred Maintenance – The Board was in agreement that the top priority is to develop plans for urgent repairs to R building.
- West Campus – The Board was in agreement with the partnership between the college and Catholic Charities to lease office space.
- North Patio Renovation – The Board reviewed the architect renderings.
- Bookstore Relocation – The Board was in agreement to move forward with a request to the KCC Foundation Board for an unrestricted fund donation to relocate the bookstore to the college’s former childcare center.
- Campus Security Center – The Board was in agreement to relocate the police and security departments to existing campus space rather than begin new construction.
- Fitness Center – The Board will tour the Fitness Center before the December 14 Board meeting.
- Third Floor Hallway – The Board was in agreement to delay renovation at this time.

d) Goal 4 – The Board was in agreement to move forward with an Alumni Association. The Board reviewed the Executive Leadership Team bios. The Board also reviewed the Illinois Community College Board’s economic impact and student employment outcomes for Kankakee Community College. Dr. Boyd reported on Project Catalyst, an incubator moving forward in downtown Kankakee.

e) Goal 5 – The Board heard reports on the college’s Leadership Development Program (LDP) beginning with a cohort in May 2022, online professional development opportunities for staff, and the college’s diverse hiring training. Provide development opportunities to enhance KCC employee skills and knowledge

3) The Board reviewed suggested revisions to the Board of Trustees Policy Manual. Revisions will go to the Board for a first reading in December.

a) The Board was in agreement to have a more flexible emeritus policy for both trustees and presidents, with their sole discretion to award or remove emeritus status.

b) The Board was in agreement to align their Foundation membership policy with the KCC Foundation Board’s policy.

4) The Board heard reports on the college’s COVID-19 response, flexible work arrangements and cyber security. The 2022 commencement speaker will be Dr. Larry Huffman, former KCC president. The Board reviewed ICCCP and ICCTA legislative agendas.

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and self-evaluation pursuant to Sections 2-c-1, 2-c-11 and 2-c-16 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Widholm to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried


The Board went into closed session at 1:49pm. The Board returned at 2:10pm. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Committee of the Whole Meeting at 2:11pm was made by Mr. Martin and seconded by Mr. Hoekstra. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

Approved:

Chair

Respectfully submitted,

Karen Slager, Recording Secretary


Secretary