



KANKAKEE COMMUNITY COLLEGE
District 520

March 14, 2022

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:01 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
 Mr. Todd Widholm, Vice Chair
 Mrs. Catherine Boicken, Secretary
 Mr. Patrick Martin
 Mr. Bill Orr
 Mr. Michael Proctor
 Ms. Samaria Rosenthal, Student Trustee

Also attending in person were:
 Dr. Michael Boyd, President
 Ms. Claire Chaplinski, Attorney
 Administrative Staff

There was no public comment. There were no amendments or changes to the published agenda.

BOARD PRESENTATION

Mr. Matt Schueler and Mr. Josh Faivre of Wipfli LLC gave a FY21 audit presentation. The Board thanked the auditors, as well as Beth Nunley, VP for Business Affairs, Sarah Peters, Director of Financial Services, and their team for their hard work.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the February 14, 2022 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Hove
 ABSTAIN: Widholm
 Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the March 14, 2022 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A, 1D AND TAA PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1D and TAA program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented. On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

FISCAL YEAR 2021 FINANCIAL AUDIT

The administration presented the fiscal year 2021 audit for acceptance. Copies of the audit were provided under separate cover. Motion was made by Mr. Widholm and seconded by Mr. Orr to accept the fiscal year 2021 financial audit as presented and forwarding it to the Illinois Community College Board. On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the following bids: 1) for Phase II ultraviolet (UV-C) lights to Outsen Electric, Inc. in the amount of \$402,000; and 2) for second floor ITS service room air conditioning to Precision Piping, Inc. in the amount of \$48,400. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the contract awards as presented. On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF ATHLETIC LETTERS OF INTENT AND ATHLETIC SCHOLARSHIP TUITION WAIVERS

The administration recommended the Board approve the Letters of Intent for each sport identified, which are in alignment with NJCAA regulations, as well as the number of athletic scholarship tuition waivers for each sport for the 2022-2023 academic year. Motion was made by Mr. Martin and seconded by Mr. Widholm to approve the athletic letters of intent and athletic scholarship tuition waivers as presented. On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF SABBATICAL LEAVE REQUEST

The administration recommended the Board approve Professor Ken West's request for sabbatical leave for the 2022 fall semester to complete the three remaining phases of his doctoral program at Loyola University. Motion was made by Mr. Martin and seconded by Mrs. Boicken to approve Professor Ken West's sabbatical leave request as presented. On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

INFORMATION

Dr. Thompson gave a KCC Foundation update to the Board. Dr. Boyd gave his report to the Board. Statements of Economic Interest are due to the Kankakee County Clerk's office by May 1, 2022. KCC will hold one commencement ceremony on Saturday, May 14, 2022 at 10am. The college has submitted several nominations for Illinois Community College Trustee Association awards. The college continues to hold disaster preparedness tabletop exercises. Administration sent a letter of support for the Heritage Prairie Project. Arena Food Services has closed the Hammes Café and increased hours of operation in the College Center's cafeteria. District high school students are visiting campus for Career Pathways Days.

Trustee Orr shared his ICCTA report with the Board. He attended the March 11 ICCTA meeting in East Peoria. ICCTA priorities include: community college baccalaureate degrees, support of recent proposed state budget; advocating for continued local control, and decreasing enrollment. Trustee Orr noted that he is thankful for the college's community policing. He will attend a regional trustee meeting at South Suburban College on March 30, and he encouraged the trustees' attendance.

SBOT Rosenthal gave her report to the Board. She shared recent and upcoming Student Activities Council activities. She continues to receive student feedback at Spill the Tea events; she will compile and share this information with administration. Interviews for the FY23 student trustee take place this week.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for January 31, 2022 and the Investment and Financial Summary Report for February 28, 2022. Motion was made by Mr. Orr and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Orr, Proctor, Widholm, Hove
ABSTAIN: Martin
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,690,262.45, seven (7) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$13,612.00 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

The Board went into closed session at 5:49 pm. The Board returned at 6:21 pm. Motion was made by Mr. Martin and seconded by Mrs. Boicken to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval for Payroll and Payment Authorizations to Youth
Participant in WIOA Work Experience Programs in Kankakee County
- (4) Approval of Continuing Education and Career Services Contracts

On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ADJOURNMENT

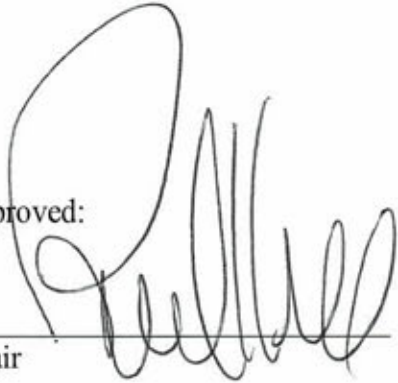
There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:22 pm was made by Mr. Widholm and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Boicken, Martin, Orr, Proctor, Widholm Hove

Motion Carried

Approved:

Chair

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and difficult to decipher.

Respectfully submitted,

Karen Slager, Recording Secretary

Secretary

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read "Catherine R. Boiken".