



KANKAKEE COMMUNITY COLLEGE
District 520

January 21, 2025

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair
Mr. William Orr, Vice Chair
Mr. Michael Proctor, Secretary
Mr. Brad Hove
Mr. Patrick Martin
Mr. Todd Widholm

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There was one change to the published agenda: Approval to Accept Grant Award-Nurse Educator Fellowship Grant was a walk-in action item.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the December 17, 2024 Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Orr and seconded by Mr. Martin to approve the January 21, 2025 Consent Agenda Action Items 1-4 as follows:

***APPROVAL OF 1A and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1Y-OS program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition/course reimbursement as presented.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board approve acceptance of the State of Illinois Supplemental Funds in the amount of \$40,000.00.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board approve acceptance of the Nurse Educator Fellowship Grant in the amount of \$10,000.00.

On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL TO PURCHASE COMPUTERS FROM APPLE AND DELL DIRECT

The administration recommended the Board approve the purchase of computers from Apple and Dell Direct and in an amount not to exceed \$241,000. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve the computer purchase as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL TO PROCEED WITH A CAPITAL RENEWAL PROJECT

The administration recommended the Board approve proceeding with an application for Capital Renewal Project grant funds, which would be used for repairs to the main campus building shell to resolve water leakage issues. In addition, a trust is required to secure the college portion of the funds-\$187,500. Motion was made by Mr. Proctor and seconded by Mr. Orr to proceed with the Capital Renewal Project as presented and the submission of appropriate documents to the Capital Development Board, including the recommendation of the Carlile Group for architectural services. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL TO PROCEED WITH CONSULTING SERVICES FOR EXTERIOR SIGNAGE AND WAYFINDING

The administration recommended the Board approve the proposal from Cardosi Kiper Design Group, Inc. to provide consulting services through the bidding process for college exterior signage and a vehicular and pedestrian wayfinding plan for a fee of \$121,000, plus reimbursable expenses. Motion was made by Mr. Hove and seconded by Mr. Martin to proceed with the consulting services as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL AND ADOPTION OF KCC BOARD OF TRUSTEES POLICY MANUAL

The administration recommended the Board approve as a second reading and adopt the KCC Board of Trustees Policy Manual as presented under separate cover. Revisions to the manual were accepted as a first reading at the December 17, 2024 Board of Trustees meeting. Motion was made by Mr. Proctor and seconded by Mr. Orr to approve and adopt the KCC Board of Trustees Policy Manual, effective January 21, 2025. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

INFORMATION

Dr. Boyd congratulated Dr. Melvina Calvin-Edwards, who will be sworn-in tonight as the first African American woman police sergeant with the City of Kankakee Police Department. Dr. Calvin-Edwards is a KCC law enforcement program professor and program coordinator.

The Board had the opportunity to review the City of Watseka's TIF district resolutions.

Trustee Hove encouraged the Board to attend the ICCTA's March 14 meeting and seminar in Lisle.

Student Trustee Rogers noted that the college is holding a student involvement fair this week. He shared that he received all positive feedback from students at his Pizza with the [SAC] President event in December.

APPROVAL OF FINANCIAL REPORTS

The administration presented the Reconciled Cash Report for November 30, 2024 and the Investment and Financial Summary Report for December 31, 2024. Motion was made by Mr. Orr and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hove, Orr, Proctor, Widholm, Boicken

ABSTAIN: Martin

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,901,480.72, four (4) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$406.00 were presented for Board review. Motion was made by Mr. Proctor and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

The Board went into closed session at 5:29 pm. The Board returned at 6:28 pm. Motion was made by Mr. Martin and seconded by Mr. Orr to reconvene the Board meeting. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS AS DISCUSSED IN CLOSED SESSION

The consent agenda items as discussed in closed sessions were presented for approval. Motion was made by Mr. Widholm and seconded by Mr. Hove to approve the January 21, 2025 Consent Agenda Action Items 1-5 as follows:

- (1) Approval of Position Descriptions
- (2) Approval of Employment Matters, including new employment, voluntary resignation, and retirement
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Business Partnership Contracts
- (5) Approval for Payroll and Payment Authorizations to Adult Participant in WIOA Work Experience Program in Kankakee and Livingston Counties

On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board meeting at 6:29 pm was made by Mr. Widholm and seconded by Mr. Hove. On roll call, the vote was:

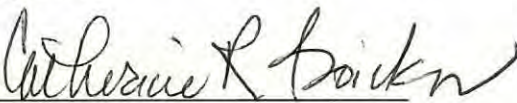
AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair



Secretary