

KANKAKEE COMMUNITY COLLEGE  
District 520

February 12, 2016

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order at 9:05 a.m. in the Governors Room on campus. Those physically in attendance were:

Mr. Jerald W. Hoekstra, Chair  
Mr. Brad Hove, Vice Chair  
Mr. Patrick Martin, Secretary  
Mrs. Cathy Boicken  
Mr. Richard Frey  
Mr. Bill Orr  
Mr. Todd Widholm

Also attending:  
Dr. John Avendano, President  
Ms. Claire Chaplinski, Legal Counsel  
Administrative Staff

**There were no public comments or changes to the published agenda.**

**REAFFIRMATION OF KCC'S MISSION, VISION, CORE VALUES AND PHILOSOPHY**

The administration recommended the Board reaffirm the previously approved Mission, Vision, Core Values and Philosophy of Kankakee Community College. Motion was made by Mr. Frey and seconded by Mr. Hove to reaffirm the Mission, Vision, Core Values and Philosophy as presented.  
On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra  
NAYS: None  
Motion Carried

**REAFFIRMATION OF KANKEE COMMUNITY COLLEGE DISTRICT BOUNDARIES**

The administration recommended the Board reaffirm the existing Kankakee Community College District boundaries as presented on a map prepared by NIU's Center for Governmental Studies. Motion was made by Mr. Martin and seconded by Mrs. Boicken to reaffirm the college's district boundaries as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra  
NAYS: None  
Motion Carried

The following information items were presented to the Board:

- A. Workforce Development – Dr. Boyd provided a report on KCC's Corporate Education: the number of classes offered, the number of students served, amount of profit, and the

organizations/businesses served. Dr. Boyd also reported on the Leadership & Management Institute which provides basic and advanced certificates that can be customized.

- B. Dr. Boyd gave a report on enrollment trends: by credit hours, by academic division, by course type, by campus and by instructional modality. He shared the programs that have experienced the most growth and the ones that are in decline. He stated that the Board can help in a couple of ways. First, they can communicate to high school district superintendents the importance of offering dual credit in their schools and the need to hire teachers who have Master's Degrees who can teach the classes. Second, the Board can help by advocating with hospital administrators on behalf of KCC the increasing need for clinical space for our nursing students.
- C. Financial stability and parameters – Vice President Gardner reported on several financial scenarios going forward. The scenarios are “best estimates” due to the state budget crisis. The most conservative approach possible was taken. Historically, KCC out-performs projections.
- D. Community Engagement – Dr. Avendano will bring this report to the March Board meeting or another future Board meeting.
- E. Comprehensive Campaign/50<sup>th</sup> Anniversary – Dr. Avendano will bring this report to the March Board meeting or another future Board meeting. .
- F. CQR HLC Visit – Dr. Avendano reminded the Board that the Higher Learning Commission's Comprehensive Quality Review accreditation visit will take place February 15-17.

## **BOARD EDUCATION**

Mr. Mike Monaghan, ICCTA Executive Director, gave a presentation to the Board. He thanked Trustee Frey for his work as KCC's ICCTA representative. Mr. Monaghan stated that the ICCTA's purpose is to provide continuing education for trustees, provide opportunities to network, and to be our legislative advocates. He stressed that trustees are elected officials who have earned the public trust and who are a unit of local government. Mr. Monaghan encouraged the Board to contact him re: best practices with respect to term limits and succession plans.

Ms. Jessica Nardulli, Associate Legislative Counsel, gave a presentation to the Board on the Freedom of Information Act (FOIA) and the Open Meetings Act. She stated that public and personal emails and devices should be as separate as possible.

Mr. Thomas Ryder, ICCTA Legislative Counsel, gave a presentation to the Board on legislative updates, funding issues and making sense out of the current political situation in Illinois. He encouraged the Board to continue to have good relationships with legislators and to invite them to campus.

The Board was scheduled to go into closed session for the purpose of discussing matters of personnel, matters of business, and probable or pending litigation pursuant to Sections 2-c-1, 2-c-6 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hove, Martin, Orr, Widholm, Hoekstra

NAYS: None

Motion Carried

The Board went into closed session at 2:45 p.m. The Board returned at 3:18 p.m. Motion was made by Mr. Widholm and seconded by Mr. Frey to reconvene the Board meeting. On voice vote, the motion was unanimously approved.

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board Meeting at 3:28 p.m. was made by Mrs. Boicken and seconded by Mr. Hove. On voice vote, the motion was unanimously approved.

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chairman

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Secretary